



Early Learning Coalition Plan

This Plan describes the early learning activities developed by the
Early Learning Coalition of Palm Beach County, Inc. for 2011-2014.

Plan Approval Date: _____

Approved By: _____

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THE COMPLETION OF THIS EARLY LEARNING COALITION PLAN MUST BE ACCOMPLISHED IN CONJUNCTION WITH THE EARLY LEARNING COALITION PLAN GUIDANCE AND INSTRUCTION PUBLISHED BY THE AGENCY FOR WORKFORCE ALLIANCE INNOVATION'S OFFICE OF EARLY LEARNING.

DRAFT

Part 1. Coalition Identification and Information

Coalition Name:	Early Learning Coalition of Palm Beach County, Inc.	FEIN #:	65-0974035
Address:	2300 High Ridge Road, Suite 115 Boynton Beach, Florida 33426	Mailing Address (if different)	
Phone:	561-214-8000	Fax:	561-214-7450
E-mail Address:	warren.eldridge@elcpalmbeach.org		

Chairperson's Name: Kathy Adams
 Address (if different than above): Media Reach Public Relations- 777 South Flagler Drive, Suite 800 West Tower,
 West Palm Beach, Florida 33401

Executive Director's Name: Warren Eldridge

Counties represented by Coalition: Palm Beach County

I hereby attest that all information provided in this plan is accurate and complete to the best of my belief and knowledge, and once approved, ensure that all services will be conducted in accordance with the approved plan. I also ensure that the local services will be in compliance with all applicable Florida Statutes and Regulations, Florida Administrative Codes, Federal Statutes and Regulations, and any other requirements as stipulated by the Agency for Workforce Innovation/Office of Early Learning.

Chair Signature:	_____	Executive Director:	_____
Printed Name:	<u>Kathy Adams</u>	Printed Name:	<u>Warren Eldridge</u>
Date Signed:	_____	Date Signed:	_____

Part 2. Community Plan**Community Plan (s. 411.01(5)(c)1.g., F.S.)****Section 1. Vision****Response Assessment: Information Only**

A comprehensive, integrated system of early education and care, including but not limited to Voluntary Prekindergarten, that prepares children for success in school and responds to the needs of children and families of Palm Beach County. All early education and care services will be accessible, affordable, of the highest quality and will support parents in their role as the primary influence in their child's learning and development.

Section 2. Mission**Response Assessment: Information Only**

To manage, improve, and evaluate an integrated and quality seamless service delivery system for all publicly funded early care and education programs serving children from birth to 5 years of age, or until the child enters kindergarten.

Section 3. Community Needs Assessment**Response Assessment: Evaluation**

The Early Care and Education partners in Palm Beach County have come together to collaborate and coordinate in the development of a comprehensive early care and education system. Through the leadership efforts and funding from the Children's Services Council, the Coalition has been able to have many of the School Readiness and Voluntary Prekindergarten legislative mandates implemented. This unique collaboration has allowed the Coalition to be able to spend more dollars providing direct child care services to children at risk of abuse and neglect, children of families working to gain economic self-sufficiency, children whose family income is 150% or less of the federal poverty level and other eligibility priorities. Without the leadership provided by the Children's Services Council, the Coalition would be required to take at least seven percent of its budget away from direct child care services to fund the quality initiatives mandated by legislation. The early care and education partners include the Children's Services Council, Palm Beach State College, Florida Atlantic University, Palm Beach Atlantic University, the School District, Family Central, Inc., the Health Care District, Redlands Christian Migrant Association, Workforce Alliance, Home Safe, The Children's Forum and the Palm Beach County Head Start programs. Based on this collaboration and coordination with all of the early care and education partners the Coalition has determined this to be a priority.

According to the U.S. Census Bureau of 2006 Palm Beach County had a base population of 1,287,987. Palm Beach County is the third most populous county in Florida and the 29th most populous in the United States. Palm Beach County continues to be one of Florida's counties expecting to experience the highest rate of growth in the state through 2020, according to The University of Florida Bureau of Economic and Business Research list. The City of West Palm Beach is the largest both in area and population, which has an incorporated population of approximately 107,617 and covers 52 square miles.

According to the 2008 population projection by the University of Florida Bureau of Economic and Business Research, Florida's population increases have plunged to their lowest levels within the last decade compared to previous decades. South Florida counties are experiencing a drop of more than 90 percent from the annual average increase that occurred during the housing boom. Palm Beach County growth has considerably slowed down in the past decade. According to the 2009 Community Needs Assessment Report from Palm Beach County Head Start, even though there was a population decrease, there is still continued anticipated growth for the foreseeable future due to significant influences including:

- The actual total population for the County in 2006 was 1,287,987 from 1,131,191 in 2000, a 13.86% increase. It is also expected that the Glades region and specific communities in the northwest quadrant of the county could be as high as ten times the year 2000 population by 2025.
- Florida is ranked third of states with the largest projected net increase population.
- Florida is ranked ninth of the fastest growing states by percent change in population.
- Florida is expected to gain one million people from other states by 2025 as interstate migration continues toward the Southeast region.
- Florida will continue to attract migrant populations, especially those from the African, Caribbean, Central and South American regions, many of whom will stay.
- The birth rate will continue to exceed the death rate through 2025.

DEMOGRAPHIC MAKE-UP OF ELIGIBLE FAMILIES

According to the Head Start Community Needs Assessment, Palm Beach County is a very diverse community. There has been a decline in the percentage of white residents since the 2000 census (79% to 72%) while all other races continue to increase; blacks from 15.2% to 15.8%, Hispanics from 15.6% to 16.7%, and all others races have increased from 10.1% to 10.4%. Palm Beach County has a more racially and ethnically diverse child population than its entire population. In comparison to the total population, the percentage of black children was larger (24.7% birth – 17 years old vs. 15.8% total population) and an even higher percentage among Hispanic children than the total population (22.8% birth – 17 years old vs. 16.7% total population). The population of children ages 0 – 4

represents 28% of total child population, of which 43% represent the Black, Hispanic and other race and ethnicities¹³. The population of children in Palm Beach County age's birth to 4 increased by 17.8% from 62,913 to 76,527. By 2015 Palm Beach County will witness an increase of 8.8% to 83,878 children.

As reported in the 2006 Census data/CSC State of the Child 2008 Progress Report. In 2006, 271,307 or 21.3% of children in Palm Beach County were under the age of 18. Those living in poverty, 33% of the population were children, 16% of all children under age 18 live in poverty, of which 20% are under age 5.

The 2006 census data/CSC State of the child 2008 Progress Report also indicated that 64% of children under the age of 5 live in a single-parent household with the parent working (27.2%) or a two-parent household where both parents work (37.2%), which in comparison to 2005 represents a 61.6% increase. In comparison to the 2005 data, the percentage of children living in two-parent households where both parents worked increased from 33.4% to 37.2% in Palm Beach County and from 34.7% to 36.3% in Florida. Children living in single-parent households where the only parent works showed a small decrease from 2005 to 2006 from 28.2% to 27.2%. However, at the state level the rate did not change.

OTHER CHILD DEVELOPMENT AND EARLY LEARNING PROGRAMS

Other child development and early learning programs which serve School Readiness eligible children include Head Start, Early Head Start, HIPPY (Home Instruction for Parents of Preschool Youngsters), PEPPi (Preschool Enrichment Program with Parent Involvement) and Early Steps. These programs work with low-income families from a variety of ethnic and cultural backgrounds. Early Head Start enhances the development of children from birth to three. Head Start serves children from age's three to five.

The Department of Exceptional Student Education (ESE) at the School District of Palm Beach County serves children in Prekindergarten programs. This department provides educational interventions based on the needs identified in the individual education plan of each child. The ESE department also provides a continuum of services through contracted services to the community and classrooms at public school sites.

EDUCATION, HEALTH, NUTRITION & SOCIAL SERVICE NEEDS OF ELIGIBLE FAMILIES

The Coalition's goal is to provide quality services to children and families who are at risk and fall in the poverty level according to the demographic make-up of eligible families in Palm Beach County. The Coalition's service delivery is driven by its mission and vision and is made possible by the numerous system partners in the Palm Beach early care and education system. The Coalition is determined to support and provide as many quality opportunities for children birth to five years of age to support their success in school. In the

Coalition 2009-2010 annual report the Coalition proudly served 18,965 unduplicated children in the School Readiness Program. The Coalition also partnered with community system partners to implement a variety of quality initiatives to support providers in delivering the highest quality programs. The quality initiatives that support providers in delivering high quality programs include: Personal Development, Professional Development (PD2), Quality Counts committees, Integrated Professional Development Committee and many others. The Coalition also implemented several new projects in 2009-2010 including: series trainings, Curriculum Counts Conference, Development of Implementation Plans for training participants and online access to the Resource Library.

The first years of a child's life are the most crucial to their social-emotional and health development. In order to better equip a child's readiness to learn and prepare for school their social development and health needs should be met. When children's health and social development needs are not met they tend to not be ready for school. A child's success later on in their school years has been contributed to the preparation of School Readiness programs. According to CSC, a report was released that examined the scores of children who took a School Readiness test in 2002 and 2003 with the scores from their third-grade achievement tests in 2006 and 2007 and the findings revealed a majority of the children screened as ready now in kindergarten scored on grade level on the Florida Comprehensive Assessment Test (FCAT).

The Coalition recognizes the value and crucial development period for the early years of a child. Since the early years of a child are vital to a child's success in school, the Coalition implements and supports programs that promote School Readiness. In Palm Beach County there are many different programs that support and serve children birth to five years of age promoting School Readiness. The Coalition focuses on School Readiness programs and activities that are implemented in child care centers and family child care homes, otherwise known as providers.

Voluntary Prekindergarten (VPK), administered by the Coalition, is a legislatively mandated program designed to prepare every four-year-old in Florida for kindergarten and build a foundation for their educational success. The VPK program gives each child an opportunity to perform better in school and throughout life with quality programs that include high literacy standards, accountability, appropriate curricula, substantial instruction periods, manageable class sizes and qualified instructors. All eligible four-year-olds are entitled to participate in one of the VPK options. The VPK program is free for parents of four-year-old children born on or before September 1 who reside in Florida. Parental choice is a priority; therefore, both private and public providers may participate. The Coalition determined VPK to be a priority, based on the value and impact of Voluntary Prekindergarten for children's School Readiness.

The Coalition's receiving service contractor, Family Central, Inc., provides Child Care Resource and Referral services to the general public interested in information about early care and education available in the community. Services include assistance in locating child care and preschool programs that best meet family needs, as well as customized lists that match a family's specific needs for

family child care homes, centers, preschools and school-age child care programs. Additional services include information and referrals for social services in the community, financial assistance, Florida Kid Care Insurance, employer initiatives and other related services.

In Palm Beach County there is the Quality Rating Improvement System called, Quality Counts. Quality Counts is funded by the Children's Services Council of Palm Beach County, it is a voluntary five star rating system that supports continuous improvement in early care and education programs by using a clearly defined, five-star method of quality standards so children enter school ready to learn. Quality Counts is open to all School Readiness providers that hold a School Readiness service agreement and to providers receiving Head Start funding. Currently there are 183 providers participating in Quality Counts.

The Coalition is committed to the continued development of a sustainable quality program assessment system that supports the pursuit of quality environments and interactions in early care and education settings, with providers, child care professionals and children and their families. The Coalition designed a comprehensive system to perform reliable assessments of School Readiness and Quality Counts, a Quality Rating Improvement System funded by the Children's Services Council. The system will include using the Environment Rating Scales (ERS), CLASS assessment tool and a curriculum observation checklist. The Coalition's contractor, The Children's Forum, will be conducting annual assessments on all School Readiness providers with a service agreement. This mandate and the significant investments made through the early care and education partners in Palm Beach County, is a priority of the Coalition.

Another priority of the Coalition is the Developmental Standards. The Coalition in partnership with other early care and education system partners are supporting parental participation in School Readiness programs by providing parent training and skill building. The Coalition realizes a parent as their child's first teacher and supports them in their efforts. The Coalition will provide opportunities for parent training and skill building through the use of the Early Learning Developmental Standards.

Based upon all of the quality programs and supports that are available, the Coalition is initiating a 30 month Child Outcomes Study (COS) to examine the relationship between various training and technical assistance initiatives, funding streams, and related factors to identify which elements best support positive gains in young children, especially those living in poverty. This study will determine which program in its current form produces the most significant gains. The study will include 250 randomly selected classrooms with 1000 children in two cohorts. The study will be implemented in School Readiness programs with a service agreement, Head Start programs, Voluntary Prekindergarten programs and Quality Counts programs serving four year olds. The results will be used to assist the Coalition in determining where to focus future supports and investments for children.

Section 4. Coalition Priorities
Response Assessment: Information Only

Priority	Description	Priority Addresses this Community Need	Element Where the Priority is Addressed
1	The Coalition will collaborate with early care and education partners to assure that child care licensing requirements and municipal ordinances are aligned with meeting child care needs.	This priority assures that services are not duplicated and are provided in an efficient and seamless manner.	2.3.1 2.5.1 4.1.1
2	The Coalition will ensure that all requirements designated by the VPK program are adhered to, in order to ensure a standard for program implementation.	This priority assures the implementation of a uniform standard of education for all Voluntary Prekindergarten children to ensure School Readiness.	1.4.1 1.9.1 3.2.2
3	The Coalition will ensure the use of a Developmentally Appropriate Curriculum in all School Readiness programs with a service agreement.	This priority assures the need to ensure School Readiness programs provide age appropriate quality programs to enhance the progress of children birth through five years of age.	4.3.1 4.3.2 4.3.3
4	The Coalition will ensure the implementation of Quality Program Assessments using the Environment Rating Scales tools in all School Readiness providers with a service agreement.	This priority assures the need to ensure School Readiness programs provide quality environments to children birth through five years of age.	1.9.2 4.3.3 5.1 5.3
5	The Coalition will provide opportunities for parent training and skill building through the use of the Early Learning Developmental Standards.	This priority assures the need to increase parent’s knowledge in child development and their involvement in their child’s early care education.	3.4.1 3.4.2 5.4.1
**	These are not in order of priority.		

Part 3. Coalition Governance

Section 0.1 Board Operation

0.1.1. Does the Board membership (included in **Attachment 0.1.1 A**) adhere to statute and policy requirements? (s. 411.01(5)(a)4-7., F.S.)(OEL File # 206.01, OEL File # 206.02 , OEL file # 206.03, OEL file # 206.04)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

0.2.1. Is the Coalition organized as a corporation? (s. 411.01(5)(d)4.i, F.S.) (OEL File # 206.10)

Response Assessment: Bylaws and Articles of Incorporation/ Evaluation, Organizational Chart/ Information Only

Yes, and copies of the bylaws, articles of incorporation, and organizational chart are included in **Attachment 0.2.1A and 0.2.1B and 0.2.1C.**

No

0.3.1. Does the Coalition have a process in place to address board and personnel complaints?

Response Assessment: Demonstration

Yes

No, and the following describes how the Coalition will develop a process:

Part 4. Program Elements

Section 1. Program Administration

1.1 Support Services

1.1.1 Does the Coalition directly provide for or does the Coalition contract for the following services: systems support services, such as, an early learning resource and referral, eligibility determinations, training of providers, Inclusion Warm Line and parent support and involvement?(s. 411.01(5)(d)4.g., F.S.) (s. 402.3018(2), F.S.)

Response Assessment: Evaluation

Yes, the Coalition maintains overall control of systems support services provided by the Coalition or other entity (ies).

No, and the following describes how the Coalition will completely conform to the requirement:

Service	Provided by Coalition	Provided by other Entity(ies), (NAME)s
Resource and Referral	<input type="checkbox"/>	Family Central, Inc.
Eligibility Determination	<input type="checkbox"/>	Family Central, Inc.
Provider Training	<input type="checkbox"/>	Family Central, Inc., Palm Beach State College and Department of Children and Families
Parent Support and Involvement	<input checked="" type="checkbox"/>	Family Central, Inc.
Inclusion Warm Line	<input type="checkbox"/>	Family Central, Inc.
Reimbursement	<input type="checkbox"/>	Family Central, Inc.
Other (List all) (1)School Age Services (2)Voluntary Prekindergarten Eligibility, Registration and Payment (3) Developmental Screening (4) Quality Program Assessment	<input type="checkbox"/>	1. Family Central, Inc. 2. Family Central, Inc. 3. Home Safe 4. The Children’s Forum

1.2 Single Point of Entry and Unified Waiting List

1.2.1. Does the Coalition adhere to the single point of entry and unified wait list established in statute and rule? (S. 411.01(5)(c)1.e., F.S.; s. 1002.53(4)(a), F.S.)(60BB-4.300)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

1.2.2. Do parents apply for Voluntary Prekindergarten and School Readiness services for their children through the single point of entry system? (s. 411.01(5)(c)1.e., F.S.; s. 1002.53(4)(a), F.S.)

Response Assessment: Evaluation

Yes

No, and the following describes other points of entry and how the Coalition will completely conform to the single point of entry requirement.

1.3 Eligibility and Enrollment Processes

1.3.1. Does the Coalition adhere to eligibility priorities established in statute and rule? (s. 411.01(5)(d)4.d., F.S.; s. 411.01(6), F.S.)(60BB-4.200-207,209)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

1.3.2. Has the Coalition established additional eligibility priorities?

Response Assessment: Demonstration

Yes, and the priorities are included in **Attachment 1.3.2A**.

No

1.3.3. Does the Coalition adhere to the **Voluntary Prekindergarten** eligibility documentation requirements as outlined in policy OEL-PI-0013-05?

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

1.3.4. Has the Coalition established **Voluntary Prekindergarten** eligibility determination and enrollment procedures? (OEL-PI-0014-05)

Response Assessment: Demonstration

Yes, and the procedures are included in **Attachment 1.3.4A and Attachment 1.3.4B**

No, and the following describes why:

1.4 Voluntary Prekindergarten Verification of Attendance Procedures

1.4.1. Does the Coalition adhere to statutes and policy regarding verification of attendance for Voluntary Prekindergarten? (s.1002.71(6)(b), F.S.)(OEL File # 510.04)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

1.5 Payment Rates

1.5.1. Coalitions are required to establish payment rates that encompass all programs funded by the Coalition and take into consideration the most current market rate survey. A copy of the most current payment rate is included in **Attachment 1.5.1A.** (s. 411.01(5)(e)2, F.S.)(OEL File # 400.02)

Response Assessment: Evaluation

1.6 Sliding Fee Scale

1.6.1. A sliding fee scale, which is used to determine each family's contribution to the cost of early learning, must vary based on income and the size of the family. A copy of this sliding fee scale for early learning services is provided as **Attachment 1.6.1A.** (s. 411.01(5)(d)4.a, F.S.)(45 CFR 98.42)

Response Assessment: Evaluation

Does the Coalition use factors in addition to income and the size of the family to determine the Sliding Fee Scale?

Yes, and the following describe any additional factors that will be used:

No

1.7 Extended Day and Extended Year Services to Support Self-Sufficiency

1.7.1. Describe the Coalition process for providing, coordinating, and increasing the availability of extended day and extended year services. (s. 411.01(5)(c)1.b., F.S.)

Response Assessment: Evaluation

The Early Learning Coalition of Palm Beach County provides extended day and extended year services through a contract with Family Central, Inc. for direct child care services. The purpose of extended day and extended year services are to meet the needs of parents who work. The Coalition coordinates the need for increased care of this type through close work with the contracted agency Family Central, Inc., and through regular reviews of resource and referral reports. Family Central, Inc. provides the Coalition with a Search Issues Report and a Less Than 5 Report document to indicate the needs for extended day and extended year services. The report will also serve as a guide for recruiting new providers willing to offer extended care.

The Coalition contractor is also responsible for supporting potential and new providers by providing technical assistance. They also attend outreach opportunities to recruit potential providers.

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
<p>1.7.1. Extended Day and Extended Year Services</p>	<p>1. The Coalition contractor, Family Central, Inc. maintains in the statewide database system, child care providers who offer extended day and year services to all families of children who receive financially assisted School Readiness services to meet parental needs and choices. The need is being met by child care providers throughout Palm Beach County.</p>	<p>1. To maintain and ensure the needs of parents are being fulfilled by adequate and sufficient capacity of providers offering extended day and year services.</p>	<p>1. The contractor will identify providers that offer extended day and extended year services.</p> <p>1a. The contractor will implement a written procedure/ recruitment plan to meet identified needs based on need for extended day services.</p> <p>1b. The contractor will provide extended day services for eligible families based on the data from the Search Issues Report and Less than 5 Report.</p> <p>1c. The contractor will enroll school age siblings of eligible families with children ages 0-5 to serve the family as a whole, based on availability of</p>	<p>1. The Coalition contractor will provide monthly reports based on the Search and Issues Report and the Less than 5 Report.</p> <p>1a. The Coalition through annual monitoring of the Coalition contractor will review the monthly reports.</p>

	<p>2. The Coalition contractor provides support to potential and new providers in Palm Beach County.</p>	<p>2. To ensure continued support to potential and new providers in Palm Beach County.</p>	<p>funds.</p> <p>2. The contractor will provide technical assistance face to face or by phone to potential and new providers.</p> <p>2a. The contractor will provide provider packets to potential providers.</p> <p>2b. The contractor will attend outreach opportunities to recruit potential providers.</p> <p>2c. The contractor will maintain provider files on all potential and new providers.</p>	<p>2. The Coalition contractor will provide quarterly reports on all activities indicated.</p> <p>2a. The Coalition through annual monitoring of the Coalition contractor will review the quarterly reports and provider files.</p>
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1.8 Provider Eligibility and Provider Files

1.8.1. Does the Coalition adhere to provider eligibility verification requirements? (s.1002.55(3), F.S.) (AWI-Voluntary Prekindergarten Form 10)

Response Assessment: Demonstration

Yes, and the following describes the process:

The Coalition contractor, Family Central, Inc., is the contracted provider for all Voluntary Prekindergarten services. Family Central, Inc. provides information and technical assistance to providers in order to ensure compliance with the requirements as

outlined in Office of Early Learning policies. Family Central, Inc. conducts new provider orientations, new provider orientations advise providers on the following provider eligibility verification requirements:

School Year Program:

- Completed Voluntary Prekindergarten 10 forms and Voluntary Prekindergarten 11 forms for each classroom
- Verification that the program offers at least 540 instructional hours
- Maintains Voluntary Prekindergarten classes with at least four and no more than 20 children (but not to exceed license capacity)
- Has a Voluntary Prekindergarten director credential (or a child care director credential, if completed before December 31, 2006)
- Has a developmentally appropriate curriculum
- Has for each Voluntary Prekindergarten class at least one instructor who holds a minimum of a Child Development Associate (CDA) credential issued by an approved entity
- Has completed a five-hour emergent literacy training course or holds an appropriate educational credential as provided in the Voluntary Prekindergarten statute or Department of Children and Families Early Literacy course if completed prior to November 1, 2005.
- Has at least one additional instructor for each class of 12 or more children
- Employs instructors of good moral character and completes a level two background screening for all instructors

Summer Program:

- Offers at least 300 instructional hours between May 1 and the start of the school year in August or September
- Delivers to children no earlier than the summer before the school year for which the children are eligible to enter kindergarten
- Maintains Voluntary Prekindergarten classes with at least four and no more than 12 children (but not to exceed licensed capacity)
- Has a developmentally appropriate curriculum
- Each class has an instructor who holds a valid Florida Educator Certificate or has one of the credentials identified in the Voluntary Prekindergarten statute

Upon receipt of the documentation Family Central, Inc., reviews the documentation for accuracy and completeness. When all the correct documentation is received the provider will then be notified of their acceptance as a Voluntary Prekindergarten provider and an agreement will be completed. Both the school year and summer programs require that a provider has executed

a provider agreement (Form AWI-Voluntary Prekindergarten 20) before the provider's VPK classroom begins. Family Central maintains all documents regarding VPK approved providers.

No, and the following describes how the Coalition will completely conform to the requirement:

1.9 Program and Service Evaluation

1.9.1. Does the Coalition adhere to Voluntary Prekindergarten program verification requirements? (s. 1002.75(2)(e), F.S.)

Response Assessment: Demonstration

Yes, and attached is a sample of the monitoring process included as **Attachment 1.9.1 A, Attachment 1.9.1 B, Attachment 1.9.1 C, Attachment 1.9.1 D, Attachment 1.9.1 E**

No, and the following describes how the Coalition will completely conform to the requirement:

1.9.2. Describe how the Coalition evaluates the effectiveness of School Readiness programs and services. (s. 411.01(5)(g), F.S.)

The Coalition evaluates the effectiveness of School Readiness programs and services in the following ways:

See Attachments: Attachment 1.9.2 A, Attachment 1.9.2 B, Attachment 1.9.2 C, Attachment 1.9.2 D, Attachment 1.9.2 E

- The Early Learning Coalition Board Members and Executive Committee Board Members participate in determining the critical programmatic elements in the Early Learning Coalition plan. The Board maintains involvement through presentation and discussion of items during board meetings, workshops and committee involvement.
- The Early Learning Coalition Executive Director provides ongoing day-to-day guidance and direction to Coalition staff in the development of the plan. The Executive Director is involved in staff meetings and small group discussions.
- The Early Learning Coalition Plan Committee, including Coalition Contractors and other system partners, meets quarterly to review progress towards the plan outcomes. Based on changes in community assessment needs, child/family needs, and/or board direction Coalition staff make recommendations to amend plan priorities and content.

- The Coalition's staff meets quarterly to conduct internal reviews on the progress towards the plan outcomes for Coalition contractors. Based on changes in community assessment needs, child/family needs, legislation direction and/or board direction Coalition staff make recommendations to amend plan priorities and content.
- The Coalition monitors the Coalition contractor, Family Central, Inc., the direct services provider quarterly. The monitoring allows the Coalition to determine Family Central's adherence to School Readiness and Voluntary Prekindergarten policies, procedures, contract terms and conditions. If deficiencies are identified the Coalition develops a corrective action plan to address the deficiencies. The Coalition provides follow-up to determine that the corrective actions have been implemented.
- The Coalition will monitor the Coalition's contractor, The Children's Forum, the Quality Program Assessment provider, at a minimum annually. The monitoring allows the Coalition to determine The Children's Forum adherence to the Quality Program Assessment system. If deficiencies are identified the Coalition develops a corrective action plan to address the deficiencies. The Coalition provides follow-up to determine that the corrective actions have been implemented.
- The Coalition coordinates with the Coalition Contractor, Family Central, Inc. and/or the Palm Beach County Health Department: the local licensing agency, to monitor providers to determine adherence to statutory and programmatic requirements. These requirements include but are not limited to instructional staff training, licensure status, child health screening, healthy and safe environments and teacher-child ratios.
- The Coalition's contractor, Family Central, Inc.'s monitoring staff receives training prior to conducting independent monitoring. Trainings will include but is not limited to developmentally appropriate curriculum, developmental screening and licensing requirements. Staff is observed by their manager a minimum of twice annually. Additional observations will be conducted as needed. The manager conducts monthly meetings with staff to review updates and answer questions.
- The Coalition's contractor, The Children's Forum's, staff who conduct assessments using the Environment Rating Scales will receive training annually. Training will include but is not limited to training/reliability checks with the ERS authors. Staff receives reliability checks by two reliable assessors or anchors. Staff who are not reliable receive additional training in order to become reliable.

- The Coalition's contractor, Family Central, Inc. in partnership with another Coalition's contractor, Home Safe, Inc monitors and administers developmental screenings to child care providers. Home Safe, Inc. administers the developmental screening services including training providers, tracking completion of screenings and verifying screening results. Home Safe, Inc. provides Family Central, Inc. with the providers' performance with the developmental screening process. Family Central, Inc. monitors providers' compliance with developmental screening and provides technical assistance, corrective action plans and/or notices of non-compliance to ensure compliance with the developmental screening process.
- The Coalition's contractor, The Children's Forum, will implement the Quality Program Assessment (QPA) System. The Quality Program Assessment is used to assess the quality of child care providers in Palm Beach County using the Environment Rating Scales (ERS) tools and the curriculum checklist. All School Readiness providers will be assessed annually using the ERS and curriculum checklist.
- The Coalition will conduct Town Hall Meetings for School Readiness child care providers. The purpose of Town Hall Meetings is to provide an opportunity for providers to receive information directly from the Coalition. The Coalition will provide an opportunity for a small group of directors and/or owners to network, provide feedback about current processes and to learn about updates. Town Hall Meetings will be conducted in the four quadrants (North, South, East and West) of Palm Beach County to ensure accessibility for all School Readiness providers and will be available at a minimum semi-annually.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
1.9.2. Evaluation Plan	<p>1. The Early Learning Coalition Board Members and Executive Committee Board Members participate in determining the critical programmatic elements in the Early Learning Coalition plan.</p> <p>2. The Early Learning Coalition Executive Director provides ongoing day-to-day guidance and direction to Coalition staff in the</p>	<p>1. To ensure participation in determining the critical programmatic elements in the Early Learning Coalition Plan.</p> <p>2. To ensure ongoing day-to-day guidance and direction to Coalition staff in the development of the plan is provided.</p>	<p>1. The Early Learning Coalition Board Members and Executive Committee Board Members will attend meetings and workshops to discuss critical programmatic elements in the Early Learning Coalition plan.</p> <p>1a. Coalition staff will present information to the Board for an annual evaluation of the Early Coalition Plan.</p> <p>2. The Executive Director will attend staff meetings.</p>	<p>1. The Coalition will schedule quarterly meetings with the Coalition Board and/or Executive Committee Board Members.</p> <p>1a. On an annual basis, 100% of the Plan programmatic activities and amendments will be presented to the Board for approval and/or adoption as documented by Board agendas and meeting minutes.</p> <p>1b. On an annual basis, 100% of the Plan will be assessed by the Coalition Board.</p> <p>2. The Coalition will schedule quarterly staff meetings to update elements of the Plan.</p>

	<p>development of the plan.</p> <p>3. The Early Learning Coalition Plan Committee meets quarterly to review progress towards the plan outcomes.</p> <p>4. The Coalition’s staff meets quarterly to conduct internal reviews on the progress towards the plan outcomes for Coalition contractors.</p> <p>5. The Coalition monitors the Coalitions’ contractors, Family Central, Inc. and The Children’s Forum.</p>	<p>3. To ensure meetings are conducted to review progress towards the plan outcomes.</p> <p>4. To ensure internal reviews are conducted to review progress towards the plan outcomes.</p> <p>5. To ensure annual monitoring for Family Central, Inc. and The Children’s Forum are conducted.</p>	<p>3. The Early Learning Coalition Plan Committee, will make recommendations to amend plan priorities and content, based on changes in community assessment needs, child/family needs, and/or board direction.</p> <p>4. The Coalition’s staff will make recommendations to amend plan priorities and content, based on changes in community assessment needs, child/family needs, legislation direction and/or board direction.</p> <p>5. The Coalition will review monthly and quarterly data submitted regarding the elements in the Program Evaluation Tool from Family</p>	<p>3. The Coalition will schedule quarterly ELC Plan Committee meetings.</p> <p>3a. On an annual basis, 100% of the Plan programmatic activities will be evaluated by the ELC Plan Committee.</p> <p>4. The Coalition will schedule quarterly internal review committee meetings.</p> <p>4a. On an annual basis, 100% of the Plan programmatic activities will be evaluated by the Coalition staff internal review.</p> <p>5. On an annual basis, the Coalition will monitor 100% of the Program Evaluation Tool for the Coalitions’ Contractors.</p>
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	<p>6. The Coalition’s contractor, The Children’s Forum, will conduct Environment Rating Scale Assessments and Curriculum Checklist Observations according to the Quality Program Assessment System.</p> <p>7. The Coalition coordinates with the Coalition Contractor, Family Central, Inc. and the Palm Beach County Health Department, the local licensing agency, to monitor providers to determine adherence to statutory and programmatic requirements.</p> <p>8. The Coalition’s contractors, Family Central Inc. and The Children’s Forum staff</p>	<p>6. To ensure the implementation the Quality Program Assessment System.</p> <p>7. To ensure providers are monitored to determine adherence to statutory and programmatic requirements.</p> <p>8. To ensure staff receive training and observations and/or monitorings according to the</p>	<p>Central, Inc and the Children’s Forum.</p> <p>6. The Coalition contractor, The Children’s Forum, will assess School Readiness providers using the Environment Rating Scales and Curriculum Checklist according to the Quality Program Assessment System.</p> <p>7. The Coalition in coordination with Family Central, Inc. and the Palm Beach County Health Department will verify through the monitoring of providers, performance of program requirements including but not limited to required training, licensure status, healthy and safe environments, and teacher-child ratios.</p> <p>8. Family Central, Inc.’s staff monitoring School Readiness providers will receive training prior to</p>	<p>6. On an annual basis, the Children’s Forum will assess 100% of School Readiness providers using the Quality Program Assessment System.</p> <p>7. On an annual basis, 100% of School Readiness providers will be monitored by Family Central, Inc.</p> <p>7a. The Coalition, Family Central, Inc. and licensing will meet quarterly for coordination of efforts.</p> <p>8. 100% of Family Central staff monitoring School Readiness providers will be trained</p>
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	<p>receive annual training and are observed and/or monitored by designated manager according to the requirements of the job description.</p> <p>9. The Coalition’s contractor, Home Safe, Inc. administers developmental screenings to child care providers.</p>	<p>requirements of the job description.</p> <p>9. To ensure the administration of developmental screenings to child care providers.</p>	<p>conducting independent monitoring and be observed by their manager.</p> <p>8a. The Children’s Forum’s, staff conducting assessments using the Environment Rating Scales will receive reliability training annually and receive reliability checks by designated manager and/or anchor.</p> <p>9. Home Safe, Inc. will administer the developmental screening services including training providers, tracking completion of screenings and verifying screening results.</p> <p>9a. Home Safe, Inc. will provide Family Central, Inc. the providers’ performance with the developmental screening process.</p>	<p>prior to conducting independent monitorings and be observed by their manager two times annually.</p> <p>8a. On an annual basis, 100% of The Children’s Forum staff will attend reliability training with the ERS authors or designee and receive reliability checks by designated manager and/or anchor.</p> <p>9. On an annual basis 100% of eligible School Readiness providers will participate in the Developmental Screening process with Home Safe, Inc.</p> <p>9a. On an annual basis, 100% of eligible School Readiness providers not in compliance with Developmental Screening will be referred to Family Central, Inc. by Home</p>
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	<p>10. The Coalition’s contractor, Family Central, Inc. monitors compliance with the developmental screening process.</p> <p>11. The Coalition will conduct Town Hall meetings for School Readiness child care providers.</p>	<p>10. To ensure compliance with the developmental screening process.</p> <p>11. To ensure School Readiness Providers in Palm Beach County are informed and educated regarding changes and/or updates from the Coalition.</p>	<p>10. Family Central, Inc. will monitor providers’ compliance with the developmental screening process.</p> <p>10a. Family Central, Inc. will provide technical assistance, corrective action plans and/or notices of non-compliance to ensure compliance with the developmental screening process.</p> <p>11. The Coalition will advertise Town Hall Meetings.</p> <p>11a. The Coalition will conduct Town Hall Meetings in the four quadrants of Palm Beach County.</p> <p>11b. The Coalition will provide an agenda to</p>	<p>Safe, Inc.</p> <p>10. On an annual basis, 100% of eligible School Readiness providers will be monitored for Developmental Screening.</p> <p>10a. On an annual basis, 100% of eligible School Readiness providers not in compliance with Developmental Screening will be on a compliance plan and/or receive corrective action plan/technical assistance.</p> <p>11. The Coalition will advertise Town Hall Meetings a month in advance by emailing School Readiness Providers.</p> <p>11a. On an annual basis, the Coalition will conduct at a minimum two Town Hall Meetings.</p>
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			<p>attendees of the Town Hall Meeting.</p> <p>11c. The Coalition will provide meeting minutes to attendees of the Town Hall Meetings.</p>	<p>11b. The Coalition will provide an agenda and meeting minutes to attendees of the Town Hall Meetings.</p>
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1.10 Grievance Policies

1.10.1. Does the Coalition have grievance policies or procedures to address parent, provider, and Coalition staff issues?

Response Assessment: Information Only

Yes, and attached is a sample of the grievance policies or procedures included as **Attachment 1.10.1A, Attachment 1.10.1B, and Attachment 1.10.1 C**

No, and the following describes how the collations will develop a procedure(s):

Section 2. Community Coordination

2.1 School-age Care

2.1.1. Does the Coalition coordinate with other community agencies to address the need for school-age care? (45 CFR 98.20(a)(1))

Response Assessment: Demonstration

Yes, and the following describes the Coalition's partner agencies and the services provided:

The Coalition works in coordination with Prime Time, Inc., a non-profit organization, with a mission to strengthen community capacity to provide a range of quality afterschool programs to all of its children and youth through an integrated system of standards and supports. Coordination is demonstrated by an integrated system of care; meetings and collaborative efforts are conducted to plan and review community needs. Prime Time provides leadership, planning and consultation for an integrated, high quality afterschool system of care. Family Central, Inc. provides child care resource and referral to consumers and administers scholarships for school-age children. The Children's Services Council provides child care scholarship funding for school age children, supports and administers the afterschool Quality Improvement System (QIS). Prime Time also partners with Palm Beach State College (PBSC) to offer professional development opportunities to afterschool practitioners including the Afterschool Educator certificate and the Bachelors degree with a concentration in Youth Development. In addition, the Coalition's Executive Director currently serves on Prime Time, Inc.'s Board of Directors, as the chairman of the Board. Management of both organizations are scheduled to meet twice a year.

The Children's Services Council (CSC) provides funding for Continue to Care Afterschool (CTC-A). CTC-A provides support for families for their children to attend afterschool programs participating in quality improvement through the QIS system.

The Children's Services Council also provides funding to Bridges. Bridges is a program that serves as a gathering place that connects local families to community resources assuring more children are born healthy, remain free from abuse and neglect, are ready for kindergarten, and are on grade level by the end of 3rd grade. The Bridges Program has several locations in Palm Beach County including at Palm Beach County School District Sites. Bridges serves families as a whole including school age children needing afterschool care.

No, and the following describes why:

2.2 Coordination with Public Schools

2.2.1. Does the Coalition coordinate with each school district within the Coalition’s county(ies) or region for each school-year and/or summer Voluntary Prekindergarten program? (s. 1002.53(4)(c), F.S.)

Response Assessment: Demonstration

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

2.3 Coordination with the Department of Children and Families

2.3.1. Does the Coalition coordinate monitoring activities with the Department of Children and Families to minimize duplication, including adherence to the Standard Levels of Service? (s. 1002.67(3)(d), F.S.)(s. 411.01(2)(c), F.S.)

Response Assessment: Demonstration

Yes, and the following describe coordination efforts:

Florida's child care law [§402.301-319, Florida Statutes], provides for any county whose licensing standards meet or exceed the state minimum standards [Chapters 65C-20, 65C-22 and 65C-25, Florida Administrative Code], to designate by ordinance, a local licensing agency in their county. Palm Beach County is a local child care licensing county. In Palm Beach County inspection, regulation and licensing of child care and family child care facilities is administered by the Palm Beach County Health Department.

The Coalition works in collaboration with the Environmental Health Child Care Office of the Palm Beach County Health Department and attends regularly-scheduled meetings to discuss coordinating efforts to minimize duplication.

No, and the following describes how the Coalition will completely conform to the requirement:

2.4 Coordinated Staff Development and Training

2.4.1. Describe how the Coalition ensures the provision of coordinated staff development and training (s. 411.01(5)(c)1.c., F.S.), including helping Voluntary Prekindergarten providers meet educational goals. (s.1002.65, F.S.)

The Children's Services Council funds the Palm Beach County Early Childhood Registry (The Registry), administered by the Institute of Excellence in Early Care and Education at Palm Beach State College. The Institute of Excellence developed and implements trainer and training standards for all quality noncredit, informal trainings listed in its interactive online training calendar. The Institute of Excellence utilizes the Florida Core Competencies for Early Care and Education in all trainings in the Registry. The Registry includes a Quality Assurance department which reviews and approves all trainings submitted and observes registry approved trainers as needed. The Registry also tracks and verifies all education, training and work experience of practitioners who are Registry members. Trainings offered by the Registry address a variety of areas in the Core Competencies for Practitioners.

The Institute through the Education and Training Department offers non credit courses to support practitioner's movement along a career pathway. All courses support practitioners gaining knowledge and skills in the Florida Core Competencies for Early Care and Education. Courses are delivered in outcomes driven format which influences behavior changes in the workplace and positive outcomes for children and families.

The Coalition's contractor, Family Central, Inc. offers support to providers with a School Readiness service agreement by providing registry approved training series. Family Central, Inc. trainers are registry approved and receive annual quality assurance observations from the Palm Beach County Early Childhood Registry. The training series are approved by the Registry and CEU training hours are offered. Family Central provides a quarterly training calendar including all registry approved training series. Family Central, Inc. offers trainings, available in English and Spanish at different locations throughout the county. Trainings address a variety of areas in the Core Competencies for Practitioners including but not limited to: curriculum, child assessment, environments and the Florida Early Learning and Developmental Standards.

The Children's Services Council has funded and implemented the Quality Rating Improvement System, Quality Counts. Professional development and training is one of the pathways to quality that are assessed. The Palm Beach State College Institute of Excellence in Early Care and Education provides professional development support and enhancements to practitioners in the Quality Rating Improvement System, Quality Counts. The following supports are available for practitioners participating in Quality Counts: financial aid to defray cost of college classes, workshops and conferences, one-on-one career

advisement and special incentive programs, which reward academic achievement through annual bonuses and salary enhancements

Personal Development and Professional Development (PD2) is a collaboration of Early Childhood Education community partners participating in a long term project funded by the Children’s Services Council. The goal is to implement a community plan and strategy for a cohesive system of early care and education and professional development linking formal and informal training and educational paths. This is an on-going process as the system is fluid and changes to meet community needs. In addition as the State system evolves, PD2 will ensure it is aligned and consistent with the State. PD2 worked together to develop components of a professional development system that has now been adopted by the State and is currently being rolled out throughout the state under the umbrella of the Early Learning Coalitions. Currently PD2 is focused on two initiatives including the alignment of Afterschool and Early Care and Education Systems and the Roll Out of the Professional Development System.

Response Assessment: Demonstration

Identify expected results relative to this element in the **chart A** below:

Required Element	Current Situation	Objective	Activities	Outcome
2.4.1. Coordinated Staff Development and Training	1. The Coalition’s contractor, Family Central, Inc. offers support to providers with a School Readiness service agreement by providing registry approved training series and/or presentations.	1. To provide registry approved training series.	1. Family Central, Inc. will submit trainings to the Registry for approval. 1a. Family Central, Inc. will provide a training calendar including trainings in Spanish and English in a variety of locations in Palm Beach County addressing the Core Competencies. 1b. Family Central, Inc.	1. 100% of Family Central, Inc. training series presented will be registry approved. 1a. The Family Central, Inc. training calendar will be provided on a quarterly basis. 1b. 100% of Family Central, Inc. trainers will be registry approved. 1c. Family Central, Inc.

	<p>2. The Institute of Excellence Palm Beach County Early Childhood Registry (The Registry) developed and implemented trainer and training standards for all quality noncredit, informal training listed in its interactive online training calendar.</p>	<p>2. To ensure quality standards for trainers and for all quality noncredit, informal trainings listed in its interactive online training calendar.</p>	<p>will present registry approved trainings.</p> <p>1c. Family Central, Inc. trainers will be registry approved prior to presenting trainings.</p> <p>2. The Registry will utilize the Core Competencies for Practitioners in all trainings in the Registry.</p> <p>2a. The Registry Quality Assurance Department will review and approve all trainings submitted to the Registry.</p> <p>2b. The Registry will observe registry approved trainers using the Quality Assurance Observation Checklist.</p> <p>2c. The Registry will track and verify education, training and work experience of</p>	<p>will provide monthly data reports on trainings presented.</p> <p>1d. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review training files and staff credentials.</p> <p>2. 100% of registry approved trainings will include the Core Competencies.</p> <p>2a. The Institute of Excellence Palm Beach County Early Childhood Registry Quality Assurance Department will review and approve 100% of trainings submitted to the Registry.</p> <p>2b. On an annual basis, the Quality Assurance Department will observe a random sample of the registry approved trainers currently presenting training.</p>
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	<p>3. The Quality Rating Improvement System, Quality Counts, includes Professional development and training as one of the pathways to quality. The pathway is supported by the Palm Beach State College Institute of Excellence in Early Care and Education.</p>	<p>3. To ensure professional development and training is one of the pathways to quality.</p>	<p>practitioners who are Registry members.</p> <p>3. The Institute of Excellence will provide financial aid to defray cost of college classes, workshops and conferences to practitioners participating in Quality Counts.</p> <p>3a. The Institute of Excellence will provide one-on-one career advisement to Practitioners participating in Quality Counts.</p> <p>3b. The Institute of Excellence will provide special incentive programs, which reward</p>	<p>2c. The Registry will be available to all Practitioners in Palm Beach County.</p> <p>2d. All Registry members will be tracked based on their education, training and work experience.</p> <p>3. 100% of eligible Practitioners participating in Quality Counts will be offered the opportunity to receive financial aid.</p> <p>3a. 100% of eligible Practitioners participating in Quality Counts will be offered one-on-one career advisement.</p> <p>3b. 100% of eligible Practitioners participating in Quality Counts will be offered the opportunity to receive special incentive programs.</p>
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	<p>4. Personal Development and Professional Development (PD2) implements a community plan and strategy for a cohesive system of early care and education and professional development.</p>	<p>4. To ensure the implementation of a community plan and strategy for a cohesive system of early care and education and professional development.</p>	<p>academic achievement through annual bonuses and salary enhancements to Practitioners participating in Quality Counts.</p> <p>3c. The Institute of Excellence will provide non credit training to support practitioners' knowledge and skills in the Florida Core Competencies.</p> <p>4. PD2 will develop a link between formal and informal training and educational paths.</p> <p>4a. PD2 will provide support to implement a professional development system that will change/adapt to meet the needs of the community.</p> <p>4b. PD2 will ensure it is aligned and consistent with the State's professional</p>	<p>3c. 100% of non credit trainings will include the Florida Core Competencies.</p> <p>4. PD2 will conduct quarterly meetings with system partners to discuss strategies regarding professional development.</p>
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			<p>development system.</p> <p>4c. PD2 will provide support to the alignment of Afterschool and Early Care and Education Systems.</p> <p>4d. PD2 will provide support to the Roll Out of the Professional Development System.</p>	
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Identify the elements of the Coalition’s coordinated staff development and training plan in **Chart B** below:

Does the Coalition’s coordinated staff development and training plan include:	Yes	No	Responsible Entity *	Which Groups Participate
A link to Early Learning Guidelines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Palm Beach State College (PBSC) Family Central, Inc. (FCI)	School Readiness Providers (SR) Voluntary Pre-kindergarten Providers (VPK)
Continuum of training and education to form a career path	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC Florida Atlantic University	SR/VPK Providers

Does the Coalition’s coordinated staff development and training plan include:	Yes	No	Responsible Entity *	Which Groups Participate
			(FAU) PD2	
Articulation from one type of training to the next	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC FAU	SR/VPK Providers
Quality assurance through approval of trainers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC	SR/VPK Providers
Quality assurance through approval of training content	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC	SR/VPK Providers
A system to track practitioners’ training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC	SR/VPK Providers
Assessment or evaluation of training effectiveness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC FCI	SR/VPK Providers
Administrator’s Credential	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PBSC	SR/VPK Providers
Specialized strategies to reach informal providers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FCI	SR Providers
Other (explain):	<input type="checkbox"/>	<input type="checkbox"/>		

* Please designate whether the entity is performing services for Voluntary Prekindergarten and /or School Readiness.

2.5 Collaboration and Coordination of Services with Other Entities

2.5.1. Does the Coalition consult with representatives of local governments, health agencies and organizations, employment agencies and organizations, public education, child welfare agencies and organizations, Head Start, programs that promote inclusion of children with special needs, and other local private entities providing early childhood development services in developing and implementing programs?

Response Assessment: Demonstration

Yes, and the following describes with which agencies the Coalition consults and the collaboration and coordination that results:

- **Local Governments:** A county commissioner is a member of the Board.

The Child Care Advisory Council is designated by the Board of County Commissioners of Palm Beach County, Florida to act on the Board’s behalf. The Council shall advise the Board and make recommendations as to the issuance and revocation of licenses and as to rules and regulations necessary to protect the health and safety of persons in child care facilities, child boarding homes or family day care facilities. (Chapter 59-1698, Special Acts, Laws of Florida, as amended by Chapter 77-620, Special Acts, Laws of Florida)

- **Health Agencies:** The Palm Beach County Health Department provides immunizations and physicals to the families of School Readiness eligible children. It is also the local child care licensing entity. An employee of the Health Department is a member of the Board.
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- **Employment Agencies:** The Workforce Alliance is responsible for coordinating resources in the community which assist in building a skilled workforce. Through a variety of employment and training initiatives, to assist community members in job seeking skills, securing gainful employment and becoming self-sufficient. An employee of Workforce Alliance is on the Board.
- **School District:** The School District provides school age care as well as school year and summer Voluntary Prekindergarten programs. An employee of the school district is a member of the Board.

- **Child Welfare Agencies:** The Coalition works in collaboration with the Department of Children and Families to serve at risk children. The DCF circuit administrator is a member of the Board and Executive Committee.
- **Head Start program:** Head Start is one of the Early Learning Coalition’s partners working collaboratively to include children with special needs and disabilities. The Director of the Department which oversees the County Head Start program is a member of the Board.
- **Other local private entities providing early childhood development services would include:**
 The Healthy Beginnings system offers voluntary services to eligible families so children are born healthy, grow up safe and enter school ready to learn. Healthy Beginnings is a countywide program with services provided by a group of community agencies and funded by the Children’s Services Council of Palm Beach County. Healthy Beginnings is available for pregnant women, babies, and families concerned about their young child’s development (for children ages 5 and younger).

No, and these are the agencies that are not consulted with and why:

2.5.2. Describe Coalition activities to encourage private partnerships that promote private-sector involvement in meeting early care and education needs. (45 CFR 98.16(d))

Child Care Executive Partnership Program:

The Early Learning Coalition works in coordination with the Coalition contractor, Family Central, Inc., to conduct outreach activities to expand business participation in the Child Care Executive Partnership. Through a unique partnership with the Children’s Services Council, private businesses are able to further leverage their funds by receiving a dollar of local Children’s Services Council funds for every dollar contributed by the business. The two dollars then receive a match from the Child Care Executive Partnership Program.

Response Assessment: Demonstration

Identify expected results relative to the promotion of private-sector involvement in meeting early learning needs in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
<p>2.5.2. Coordination of Services – Public-private partnerships</p>	<p>CCEP: The Coalition currently provides outreach to the business community for their involvement in meeting early learning needs. These participating businesses currently assist 352 employees in meeting their child care needs. As of July 1, 2009, the Coalition reviews all new contracts for CCEP with Family Central, Inc., responsible for all the maintenance of these contracts.</p>	<p>1. To ensure that CCEP services are available to anyone who is interested in participating and that all existing contracts are maintained.</p>	<p>1. The Coalition will provide support to all new providers interested in participating in the CCEP program.</p> <p>1a. Family Central, Inc. will ensure maintenance, enrollment and redetermination of all open CCEP contracts.</p> <p>1b. The Coalition will accomplish local dollars through different leverage opportunity with the Children Services Council of Palm Beach County, Inc.</p>	<p>1. Maintain or meet the 2006-07 level of category 1 business sector contributions in the Child Care Executive Partnership Program.</p>

2.5.3. Describe Coalition efforts and activities to meet Match requirements?

The Coalition currently maintains responsibility for raising local match funding for low-income working parents. Local matching funds are currently received from the Children’s Services Council, Palm Beach County. As of July 1, 2009, the Coalition began duties associated with raising the local match and forecast methods to make projections regarding the amount of matching funds which need to be raised. The projection is based on a review of the current enrollments, historical data, and expected trends.

Response Assessment: Information Only

Identify expected results relative to securing match in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
2.5.3. Coordination of Services – match	1. The Early Learning Coalition is responsible for securing approximately 6% local match funds expended for low income working families. For the 2010-2011 fiscal year local matching funds were secured from the Children’s Services Council.	1. To ensure the Coalition meets the local matching funding requirements.	1a. The Coalition will actively participate in budget process by securing information on the budget process, including the budget calendar and by attending budget meetings	1. Continue to meet a minimum of 6% local matching funds to serve low-income working families.

Section 3. Processes with Parents

3.1 Consumer Education

3.1.1. Does the Coalition ensure that early learning Resource and Referral Services identified in the *Standard Levels of Service* provide consumer education to promote informed early education and care choices by parents, as identified in the Standard Levels of Service? (s. 411.01(5)(c)2.g., F.S.)(45 CFR 98.33)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

3.2 Choice of Settings

3.2.1. Does the Coalition ensure that parents are offered a choice of settings in legally operating programs; licensed, registered, religious-exempt, school-based, and informal programs, including access through certificate options, as identified in the *Standard Levels of Service*? (s. 411.01(5)(d)4.b, F.S.; s. 411.01(7)(a), F.S.)(45 CFR 98.1 & 98.30)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

3.2.2. Does the Coalition assist parents in finding eligible Voluntary Prekindergarten providers? (s. 1002.53(5), F. S.)

Response Assessment: Demonstration

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

3.3 Parent Access

3.3.1. Does the Coalition have an established policy that ensures parents have unlimited access to their children whenever children are in the care of School Readiness providers? (CFR 45 Part 98.31)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to the requirement:

3.4 Parent Involvement and Skill-building

3.4.1. Describe how the Coalition ensures the provision of parent involvement and skill-building/education opportunities. (s. 411.01(4)(o), F.S.)

The Coalition in collaboration with Early Care and Education Partners provides opportunities for parent skill building.

Developmental Screenings are administered by the Coalition's Contractor, Home Safe, Inc. Parent involvement is provided through each phase of the Developmental Screening Process. Initially, the Coalition's contractor, Family Central, Inc. will provide parents with information about the developmental screening process at enrollment. Home Safe, Inc. provides the parent consent forms and screening instructions to child care providers monthly. Parents must give informed consent for the screening to be conducted. Parents then participate in the screening process by completing the Ages and Stages Questionnaire (ASQ-3) and the Ages and Stages Social Emotional Questionnaire (ASQ-SE) tools. If follow-up services are indicated, the Coalition's contractor, Home Safe, Inc. will contact the parent/guardian to conduct additional assessments or provide linkage to services.

The Coalition's contractor, Family Central, Inc. Resource Library provides parents with the opportunity to encourage a love for books and reading increasing family literacy. The Resource Library is stocked with parent-skill building resources, books, interactive activities, and a variety of educational materials for children birth through five years of age. The Resource Library's catalog is available online to allow parents to view all resources that are available for borrowing. The Resource Library also provides an opportunity for parents and children to interact during Parent and Me Model Teaching. Parent and Me Model

Teaching support the Coalition's effort to involve parents as their child's first teacher. The Resource Library also provides a quarterly newsletter including a variety of information regarding developmentally appropriate activities and resources. The newsletter highlights one of the Florida Early Learning and Developmental Standards to expose parents to age-appropriate developmental milestones.

The Coalition will conduct parent trainings focused on the Florida Early Learning and Developmental Standards. The goals of the parent trainings will be to provide a learning opportunity to gain knowledge in the area of child development, gain parenting skills for practical application at home and networking for parents to meet other parents.

The Coalition's Contractor, Family Central, Inc. provides parent education in selecting a quality child care and choice of settings in accordance with the Standards Levels of Service. The goal is to increase the parent's/guardian's ability to be successful in their role as their child's first teacher. Parents are provided with resources to enhance families' knowledge and stability, in order to link families and providers. The Coalition's contractor offers these services via telephone, internet, or through a face to face meeting with a parent to share the indicators of a quality program for a parent to make the best informed decision when selecting a program to enroll their child. Family Central, Inc. also operates the CCR&R line and the One Number/One Call information line for parents to receive information regarding child development and the Healthy Beginnings System information.

The Healthy Beginnings system offers voluntary services to eligible families so children are born healthy grow up safe and enter school ready to learn. Healthy Beginnings is a county wide program with services provided by a group of community agencies and funded by the Children's Services Council of Palm Beach County. Healthy Beginnings is available for pregnant women, babies, and families concerned about their young child's development (for children ages 5 and younger). Triple P is one of the programs within the Healthy Beginnings System. Triple P is a multi-level system of parenting and family support interventions for parents of children birth to 12 years of age. Triple P aims to prevent behavioral, emotional and developmental problems in children by enhancing the knowledge, skills, and confidence of parents. The Triple P system is a powerful scientifically proven program for parent/caregivers of children. Triple P is delivered to parents in a flexible way to suit their family's individual needs and can be delivered in the home or in a variety of community settings. There are multiple system partners that provide Triple P including but not limited to Family Central, Inc, Home Safe, Inc. and Bridges. These agencies provide Triple P to parents in Level 2 and Level 3 support. Level 2 supports are provided in two ways, individually or by seminars. The focus for Level 2 is to provide specific advice on how to solve common child development issues. Level 2 may be conducted individually face to face and/or by phone (20 minutes over 2 sessions) or in groups during three 90 minute seminars. Level 3 is a brief program (80 minutes over four sessions) combining advice with rehearsal and self-evaluation. Level 3 may involve face to face and/or phone contact.

Family Engagement is one of the Pathways to Quality in the Quality Rating Improvement System, Quality Counts, which is funded and implemented by the Children’s Services Council. Providers participating in Quality Counts are offered several family engagement standards and suggestions to assist centers with defining and implementing appropriate practices. Some of the family engagement standards include group parent meetings, parent handbooks, updated bulletin boards, parent involvement in the classroom and individual parent/teacher conferences.

Response Assessment: Evaluation

Required Element	Current Situation	Objective	Activities	Outcome
3.4.1. Parent Involvement and Skill-building	1. The Coalition’s contractors, Home Safe, Inc. and Family Central, Inc. involve parents in the developmental screening/assessment process.	1. To ensure involvement of parents in the developmental screening process.	1. Family Central Inc. will provide parents with information about the developmental screening process at enrollment. 1a. Home Safe, Inc. will provide the parent consent forms and screening information to the child care providers each month. 1b. Parents will receive assistance from the child care provider with developmental screenings.	1. On annual basis, 100% of parents with eligible children enrolled in the School Readiness program will be offered a developmental screen. 1a. On annual basis, 100% of consented parents will have the opportunity to complete an ASQ-3 and ASQ-SE. 1b. On an annual basis, 100% of parents requesting assistance completing a screening will receive assistance from their child care provider and/or the Coalition contractor, Home Safe, Inc.

	<p>2. The Coalition contractor, Family Central, Inc. has a Resource Library available to all residents of Palm Beach County.</p>	<p>2. To assure provision of a variety of materials and opportunities for parents to interact with their children.</p>	<p>2. The Resource Library will provide a variety of materials for parents to borrow and use at home with their children.</p> <p>2a. The Resource Library will provide Parent and Me Model Teaching for children ages two through five years of age.</p> <p>2b. The Resource Library will provide a newsletter which will include a highlighted Florida Early Learning Developmental Standard.</p>	<p>2. The Resource Library will offer Parent and Me Model Teaching a minimum of one time per quarter.</p> <p>2a. The Resource Library will provide a quarterly newsletter to parents online.</p> <p>2b. The Coalition will receive quarterly reports from Family Central, Inc. on the Resource Library's data including parent use of the library.</p> <p>2c. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review the patron log, the parent and me report, and quarterly newsletter.</p>
	<p>3. The Coalition will conduct parent trainings focused on the Florida Early Learning and Developmental Standards.</p>	<p>3. To provide parent trainings focused on the Florida Early Learning and Developmental Standards.</p>	<p>3. The Coalition will present parent trainings using the Florida Early Learning and Developmental Standards to parents.</p> <p>3a. The Coalition will present parent trainings using the Florida Early Learning and</p>	<p>3. On an annual basis, the Coalition will schedule one parent training per quarter including the Florida Early Learning and Developmental Standards.</p> <p>3a. On an annual basis, the Coalition r will provide an online parent quarterly</p>

	<p>4. The Coalition’s Contractor, Family Central, Inc. provides parent education in selecting a quality child care and choice of settings in accordance with the Standards Levels of Service.</p> <p>5. The Coalition’s contractor, Family Central, Inc. operates the One Number/One Call information line for the Healthy Beginnings System.</p> <p>6. The Triple P is a system delivered through Family Central, Inc., Home Safe, Inc. and Bridges in a Level 2 and Level 3 format.</p>	<p>4. To provide parent education in the selection of a quality child care.</p> <p>5. To operate the One Number/One Call information line for the Healthy Beginnings System.</p> <p>6. To promote the independence and health of families through the enhancement of parents’ knowledge, skills and confidence.</p>	<p>Developmental Standards in a parent newsletter.</p> <p>4. Family Central, Inc. provides the indicators of a quality program to the parent via telephone, internet and email, or a face-to-face meeting.</p> <p>5. Family Central, Inc. One Number/One Call staff answer questions from parents regarding child development, intervention and links interested callers to the Healthy Beginnings Entry Agency.</p> <p>6. Family Central, Inc. and Home Safe, Inc. staff providing Triple P will be adequately trained in the Triple P system for Level 2 support.</p>	<p>newsletter.</p> <p>4. Annual R&R assessments will occur to ensure information is provided to parents.</p> <p>4a. The Coalition through annual quality assurance monitoring of the Coalition contractor will ensure information is provided to parents.</p> <p>5. All parents calling the One Number/One Call information line will receive assistance.</p> <p>6. On an annual basis, 100% of parents receiving Level 2 and Level 3 support will be tracked in the Efforts to Outcome (ETO) data system.</p>
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	<p>7. Twenty five percent of providers participating in Quality Counts implement the Family Engagement standards for one of the Pathways to Quality.</p>	<p>7. To increase the annual assessment score by 10% based on the initial baseline score.</p>	<p>6a. Family Central Inc. and Home Safe, Inc. will provide Level 2 individual support and Level 2 Seminars to parents requesting assistance.</p> <p>6b. Bridges staff providing Triple P will be adequately trained in the Triple P system for Level 2 and Level 3 support.</p> <p>6c. Bridges will provide Level 2 individual and seminar support and Level 3 primary care support to parents requesting assistance.</p> <p>7. Providers will implement family engagement strategies to promote family involvement.</p>	<p>7. Providers implementing the family engagement standards will have a higher star level for the family engagement outcome.</p>
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3.4.2. Describe how the Coalition provides family literacy opportunities. (s. 411.01(4)(o), F.S.)

The Coalition's contractor, Family Central, Inc., operates a Resource Library which provides parents with the opportunity to encourage a love for books and reading with their children. The Resource Library is stocked with literacy and language development materials and resource books. Two separate sections are dedicated to literacy and language development. The Resource Library's catalog is available online to allow parents to view all literacy resources that are available for borrowing. Parent and Me Model Teaching provide an opportunity for parents and children to interact. Parent and Me Model Teaching support the Coalition's effort to promote literacy and language development in children birth through five years of age.

Through funding from the Children's Services Council, Center for Family Services, conducts the Home Instruction for Parents of Preschool Youngsters (HIPPO) in Palm Beach County. HIPPO is a School Readiness home instruction program and curriculum in which parents take an active role as their child's primary educators. The curriculum guides parents to create opportunities for their children to acquire basic skills and knowledge needed for future school success. It is a 30 week curriculum and summer enrichment activities for those families who wish to participate. The program helps parents recognize their important role as their child's first teacher and helps children gain the needed skills for success upon entering school including literacy and language development.

The Center for Family Services also conducts the Parenting Smart Babies Program (PSB). Parenting Smart Babies (PSB) specializes in strengthening the social and emotional bond between infants and their parents and/or caregivers by showing families a myriad of fascinating ways to stimulate their child's amazing brain. Participants are given the tools to help them gain confidence in their ability to care for their baby. Meaningful interaction between caregivers and babies of all ages has a profound impact on a child's social, psychological, emotional and intellectual development. The more caregivers know about a baby's brain and developmental milestones, the more successful the child will be. Participants are given the opportunity to be linked to other community resources, offered monthly parent support meetings, family outings and program-sponsored events.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
3.4.2. Family Literacy	1. The Coalition contractor, Family Central, Inc. has a Resource Library available to all residents of Palm Beach County.	1. To provide a variety of literacy materials and literacy opportunities for parents to interact with their children.	1a. The Resource Library will provide a variety of literacy materials for parents to borrow and use at home with their children. 1b. The Resource Library will provide Parent and Me Model Teaching for children two through five years of age. 1c. The Resource Library will advertise a quarterly newsletter. 1d. The Resource Library will have a specific area in the library designated for language development and literacy materials for parents to borrow.	1a. The Resource Library will schedule Parent and Me Model Teaching three times a quarter. 1b. The Coalition will receive the Resource Library’s quarterly newsletter from the Coalition contractor. 1c. The Coalition will receive quarterly reports from the Coalition contractor on the Resource Library’s data including patron use of the library. 1d. The Coalition will receive a quarterly report including the inventory of the language development and literacy area. 1e. The Coalition through annual quality assurance monitoring of the Coalition contractor will review the patron log, parent and me

	<p>2. The Center for Family Services conducts the HIPPY program in Palm Beach County. The program is the largest in the State of Florida, placing Florida second on a national and international scale.</p> <p>3. The Center for Family Services conducts the Parenting Smart Babies program (PSB) in Palm Beach County. Currently families participating in PSB live in Lake Worth.</p>	<p>2. To provide an opportunity for parents to take an active role as their child’s primary educator.</p> <p>3. To provide an opportunity for parents to strengthen the social and emotional bond between infants and their parents.</p>	<p>2. The curriculum will guide parents to create opportunities for their children to acquire basic skills and knowledge needed for future school success.</p> <p>3. PSB will serve families whose children are from birth to three years of age.</p> <p>3a. Families must first be screened and deemed eligible for PSB.</p>	<p>report, quarterly newsletter and language development and literacy area.</p> <p>2. On annual basis the HIPPY program will run for 30 weeks for each participating family.</p> <p>3. On an annual basis, 100% of parents participating in Parenting Smart Babies will be tracked in the data system.</p>
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3.5 Family Support Services

3.5.1. Describe how the Coalition ensures the provision of family support services to help achieve economic self-sufficiency. (s. 411.01(5)(c)1.d., F.S.)

The Children's Services Council provides funding to the Coalition to offer eligible families assistance with the cost of child care. The money provided by the Children’s Services Council is allocated to the Child Care Purchasing Pool and Child Care Executive Partnership, which allows the Coalition to receive matching funds from the state, which, in turn, allows more families to receive services. The Children’s Services Council also provides funding through the “Continue to Care

Scholarship” program which allows eligible families whose children attend and/or select a child care program in the Quality Counts and/or Afterschool QIS system.

The Workforce Alliance is responsible for coordinating resources in the community which assist in building a skilled workforce. Through a variety of employment and training initiatives, to assist community members in job seeking skills, securing gainful employment and becoming self-sufficient. The Coalition works in coordination with Workforce Alliance to provide subsidized child care to Workforce Alliance clients.

Resource and Referral is a free service provided by the Coalition’s Contractor, Family Central, Inc and in partnership with 211 and One Number/One Call child development and Healthy Beginnings information line. Family Central, Inc staff refers families to Workforce Alliance, Palm Beach State College and other community resources to assist with job search and job training. Family Central, Inc. also provides subsidized child care to families meeting the income requirements that are mandated by the federal government.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
3.5.1. Family Support Services	1. The Coalition’s contractor, Family Central Inc. through a variety of funding from federal, state and local entities provide assistance to families needing support.	1. To maintain support services to help families achieve economic self sufficiency.	1. Family Central’s Resource and Referral Parent Counselors will make the necessary referrals and linkages for services to families. 1a. Family Central, Inc. will survey parents, assess needs and make appropriate referrals.	1. CCR&R will be available to 100% of Palm Beach County residents. 2. During Coalition annual monitoring Coalition will conduct secret shopper calls to ensure compliance with Standard Levels of Service standards.

3.6 Unique Population Groups

3.6.1. Describe how the Coalition ensures that support services are provided to families from unique population groups, as identified in the Standard Levels of Service. (s. 411.01(5)(d)4.j., F.S.)(45 CFR 98.44; 45 CFR 98.50(a))

Many community early care and education initiatives focus on targeted geographical areas. These are areas that have been determined to have a high percentage of economically disadvantaged children and families. In addition, the Coalition works with community partners including Children’s Services Council, Family Central, Inc., and the School District to identify and reach migrant families in the western county area. The partnership also serves the following identified unique populations: seasonal populations, teen parents, children with special needs, children in foster care and/or in process for relative adoption, homeless children, and non-English speakers. The Children’s Services Council funds neighborhood/community based Bridges programs to support families and children in high-risk communities.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
3.6.1. Unique Population Groups	1. The Coalition’s contractor, Family Central, Inc., administers child care funding for unique populations including but not limited to teen parents, and migrant workers.	1. To provide child care funding to unique populations.	1. Family Central, Inc. will develop and implement an outreach plan and participate in a variety of community resource fairs/events to reach hard-to-serve and speciality populations. 1a. Family Central, Inc. will maintain services to hard-to-serve and previously under-served	1. On annual basis, Family Central, Inc. will participate in at least one outreach event to reach hard to serve and speciality populations.

	2. The Coalition in coordination with system partners provide support to unique populations.	2. The Coalition in coordination with system partners will provide support to unique populations.	families. 2. System partners will ensure that children of disadvantaged families receive support.	2. The Coalition will attend meetings with system partners to ensure children of disadvantaged families receive support.
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Section 4. Processes with Providers

4.1 Health Screenings

4.1.1. Does the Coalition conduct health screenings and referrals or coordinate with an entity (ies) to conduct health screenings and referrals on School Readiness children including license exempt and faith-based providers? (s. 411.01(2)(a), F.S)(45 CFR 98.41)

Response Assessment: Demonstration

Yes, and those entities include:

Entity(ies)	Immunization Requirements	Type(s) of Screening Administered (For Demonstration Purposes Only)	Referral Method (For Demonstration Purposes Only)
Health Care District of Palm Beach County	<input checked="" type="checkbox"/>	Vision and hearing screening, body mass index, dental screening and the review of immunization records.	All School Readiness providers require immunizations and physicals annually.
Palm Beach County Health Department	<input checked="" type="checkbox"/>	Vision and hearing screening, body mass index, dental screening and the review of immunization records.	Every child has to have immunizations prior to entering child care centers and public schools. The Health Department during inspections ensures immunization records are on file for each child.

No, and the following describes how the Coalition will completely conform to these requirements:

4.1.2. Does the Coalition require registered and informal providers to adhere to health and safety requirements in addition to the state required child abuse and neglect screenings? (45 CFR 98.41)(s.411.01(5)(c)2.f., F.S.)

Response Assessment: Demonstration

Yes, and the following describes the requirements established by the Coalition within the following health and safety categories:

- **The prevention and control of infectious disease (including age-appropriate immunizations)**

All child care providers, including informal providers, are required by the service agreement to comply with all applicable federal, state and local laws and regulations, including but not limited to, requirements of local fire and building codes, the Palm Beach County Child Care Ordinance and Chapters, 402 and 435, Florida Statutes, as amended by Chapter 2010-114, Laws of Florida; and Chapters 60BB-4, 65C-20 and 65C-22, Florida Administrative Code. In addition all children prior to entering child care have to have updated physicals and immunizations.

- **Building and physical premises safety**

All child care providers, including informal providers, are required by the service agreement to comply with all applicable federal, state and local laws and regulations including but not limited to, requirements of local fire and health authorities, the Palm Beach County Child Care Ordinance and Chapters, 402 and 435, Florida Statutes, as amended by Chapter 2010-114, Laws of Florida; and Chapters 60BB-4, 65C-20 and 65C-22, Florida Administrative Code. Building and physical premises safety is monitored by the licensing department.

- **Health and safety training**

All child care providers, including informal providers, are required by the service agreement to comply with all applicable federal, state and local laws and regulations, including but not limited to, requirements of local fire and health authorities, the Palm Beach County Child Care Ordinance and Chapters, 402 and 435, Florida Statutes, as amended by Chapter 2010-114, Laws of Florida; and Chapters 60BB-4, 65C-20 and 65C-22, Florida Administrative Code. Health and safety training is offered by the Department of Health and Department of Children and Families. Please note that Palm Beach County does not allow registered child care providers, the above refers to informal providers only.

No, and the following describes how the Coalition will completely conform to the requirement:

4.2 Age-appropriate Screening and Assessments

4.2.1 Describe how the Coalition ensures that all children birth to five years old in School Readiness programs receive an age-appropriate developmental assessment(screening) (s. 411.01(5)(c)2.c., F.S.) The description should also include information on how children with screening results outside the developmental norm receive further evaluation and services, if needed.

Through the Coalition’s contractor, Home Safe, Inc., children birth through 5 years of age (or until the child enters kindergarten) with parental consent are screened using the Ages and Stages Questionnaires (ASQ-3 and ASQ-SE). Eligible children receive annual screenings on the child’s birthday or half-birthday. Parents are responsible for completing the Ages and Stages Questionnaire (ASQ-3 and ASQ-SE) tool. After the screening is completed the parent/guardian is provided with the results by the child care provider. If follow-up services are indicated, Home Safe, Inc. will contact the parent/guardian to conduct additional assessments or provide linkage to services.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
4.2.1. Age-appropriate screening	1. Through the Coalition’s contractor, Home Safe, Inc, children birth through 5 years of age with parental consent are screened by parents using the ASQ-3 and ASQ-SE screenings.	1. To provide the opportunity to have every child screened by their parents who provided consent.	1. Home Safe, Inc. will facilitate the developmental screening process to ensure completion of the ASQ-3 and ASQ-SE.	1. On a monthly basis 100% of child care providers receiving school readiness funding will obtain tracking information on the children who will need to be screened on their birthday and half birthday. 1a. Home Safe, Inc. will provide monthly data reports on all screenings.

	<p>2. All children with a concern based on the screening results will be offered follow up services by the Coalition’s contractor, Home Safe, Inc.</p>	<p>2. To ensure that all children with a concern will be offered follow up services.</p>	<p>2. Home Safe, Inc. will contact the parent/guardian for a follow up assessment.</p> <p>2a. Home Safe, Inc. will schedule a home visit with the</p>	<p>1b. The Coalition through annual quality assurance monitoring will review screening reports and policies and procedures on developmental screenings.</p> <p>2. On an annual basis 100% of children with a concern will be contacted for a follow up assessment.</p> <p>2a. Home Safe, Inc. will provide monthly tracking reports for follow up assessments.</p> <p>2b. The Coalition through annual quality assurance monitoring will review policies and procedures on follow up services.</p>
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			<p>parent/guardian to complete the follow up assessment.</p> <p>2b. Home Safe, Inc. will score the assessment for each child receiving a follow up assessment.</p> <p>2c. Home Safe, Inc. will contact the parent/guardian after the score is tabulated and offer a variety of services through the Healthy Beginnings System.</p> <p>2d. Home Safe, Inc. will refer the parent/guardian to other resources in Palm Beach County, as applicable.</p> <p>2e. When Home Safe, Inc. receives a parent's consent, a referral is provided to the designated agency.</p>	
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4.2.2 Describe how the Coalition ensures that a pre-test (child assessment) is administered to children when they enter a program and a post-test (child assessment) is administered to children when they leave the program. (s. 411.01(5)(c)2.d., F.S.)

The Coalition is conducting a 30 month Child Outcomes Study (COS) through the, National Institute for Early Education Research Rutgers, The State University of New Jersey. The Child Outcomes Study is an evaluation study that originates from the Coalition in collaboration with the Children’s Services Council. The purpose of the study is to examine the relationship between various training and technical assistance initiatives, funding streams, and related factors to identify which elements support positive gains in young children, especially those living in poverty. The Child Outcomes Study participants include child care centers and family child care homes receiving School Readiness (SR) funds, Voluntary Pre-Kindergarten (VPK) funds, including providers participating in the Quality Counts system and Head Start programs serving four year olds.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
4.2.2 Pre-test and Post-test	1. The Child Outcomes Study examines the relationship between various training and technical assistance initiatives, funding streams, and related factors to identify which elements support positive gains in young children, especially those living in poverty.	1. To examine the relationship between the elements that support positive gains in young children, especially those living in poverty.	1. NIEER will randomly select classrooms to participate in the Child Outcomes Study. 1a. NIEER will assess children using a pre-test in the fall and a post-test in the spring. 1b. NIEER will evaluate two cohorts; each with 1000 4 year old children. 1c. NIEER will assess the	1. Beginning July 2011, 250 classrooms will be selected to participate in the Child Outcomes Study. 1a. Within the fiscal year 2011-2012, approximately 1000 four year old children from the 250 selected classrooms will receive a pre-test and post-test equaling 2000 assessments. 1b. Within the fiscal year 2012-2013, a second cohort

			<p>original cohort in the spring of their Kindergarten year.</p> <p>1d. NIEER will perform analyses on child data.</p>	<p>of 1000 four year old children will receive a pre-test and post-test and the original cohort will receive one more assessment, equaling 3000 assessments.</p> <p>1c. By December 2013, the Coalition contractor will provide a final report of all analyzed data from year one and year two to the Coalition.</p>
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4.3 Developmentally Appropriate Curriculum

4.3.1. Has the coalition identified and implemented developmentally appropriate curricula? (s. 411.01(5)(c) 2.a., F.S.)

Yes, and the following describes the process for identifying, monitoring, and providing support to providers on developmentally appropriate curricula, as well as a process in place for a provider to submit a developmentally appropriate curriculum to the coalition for evaluation and/or recommendation.

Attachment(s):

- 4.3.1 A. Description of the process used to identify and evaluate curricula
- 4.3.1 B. Copy of the method used to evaluate curricula for infant/toddler
- 4.3.1 B1. Copy of the method used to evaluate curricula for preschool
- 4.3.1 C. Copy of the list of curricula approved by the coalition
- 4.3.1 D. Appeal Application
- 4.3.1 E. Process for involving providers
- 4.3.1 E. Process for involving and training parents
- 4.3.1 F. Policy and Procedure
- 4.3.1 G. Service Agreement monitoring checklist
- 4.3.1 H. Training Plan
- 4.3.1 I. Curriculum Checklist

The Coalition has a process for submitting curriculum for approval. The initial review process began in the fiscal year of July 2007. A community training and curriculum committee was convened to select and approve developmentally appropriate curricula and to also discuss future curricula training needs. The committee selected six developmentally appropriate curricula which created the “short list” for School Readiness providers to select from the curricula list.

The Coalition has an approved list of developmentally appropriate curricula for School Readiness providers to select from. The short list was created in the fiscal year of July 2008. Since July 2008 the list has increased due to providers submitting corporate and personal curriculum for approval. The short list included: High Scope, Montessori, Beyond Cribs and Rattles, Beyond Centers and Circle Time, Creative Curriculum for Infants, Toddlers and Two’s (2nd Edition), Creative Curriculum for Preschoolers (4th Edition), and Creative Curriculum for Family Child Care Home. The current curricula list is available for viewing on the Family Central, Inc. website. The Coalition also is a member of the Statewide Steering Committee developing a statewide approach for the approval of curriculum.

The Coalition involves School Readiness providers in the curriculum process in two ways. The Coalition's contractor, Family Central, Inc., provides an opportunity for School Readiness providers to submit their corporate or personal curricula for approval. School Readiness providers submit their curricula to the community training and curriculum committee for approval. The committee reviews the curricula using the approval process and then provides an approval or denial letter to the provider. If the curricula is approved it is added to the developmentally appropriate curricula list. The Coalition's contractor, Family Central, Inc., also surveys all School Readiness providers on an annual basis. The School Readiness survey topics including: curriculum, community trainings and resources.

The Coalition involves parents in the curriculum process by mandating that all School Readiness providers have an "open door" policy. An "open door" policy allows parents to engage in their child's daily experiences. At the child care center or family child care home, parents have the opportunity to observe and/or participate in the classroom while their child is engaged in the learning activities. Child assessments will also provide an opportunity for parents to be involved in their child's learning. Providers are encouraged to implement parent conferences in order to keep the parent informed on their child's development. Parents also have the opportunity to participate in trainings focused on the early learning developmental standards which ultimately support a developmentally appropriate curriculum.

The Coalition implemented a three phase system, which began January 2009, to ensure that all School Readiness providers use a developmentally appropriate curriculum. The three phases for the School Readiness providers include: using a developmentally appropriate curriculum, completing registry approved curriculum specific and curriculum support trainings and the implementation of their selected curriculum, including quality program assessment, lesson planning and child assessments. The Coalition contractor, Family Central, Inc. is responsible for monitoring 50% of School Readiness providers to ensure compliance for using a developmentally appropriate curriculum and maintaining annual training requirements. (See attachment 4.3.1 G for service agreement checklist and 4.3.1 H for training plan) Beginning July 1, 2011, quality program assessments including observations of lesson plans and child assessments will be conducted by The Children's Forum. The Children's Forum is responsible for implementing annual assessments on all School Readiness providers using the Environment Rating Scales (ERS) and annual observations using the Coalition created curriculum checklist. (See attachment 4.3.1 I for curriculum checklist)

Child Care Centers participating in Quality Rating Improvement System, Quality Counts (QC) receive support from the Early Childhood Coaches from the Palm Beach County School District. The Coaches provide support to QC providers by conducting face to face technical assistance in the following areas, observation and assessment, lesson planning, and evaluation in each sites indentified curriculum. The Coaches also support activities related to the subscales included in the Environment Rating

Scales. Technical assistance support also includes: developing resources and modeling appropriate behavior for children birth to five years of age.

Family Child Care Homes participating in the Quality Rating Improvement System, Quality Counts (QC) receive support from Coaches from Family Central, Inc. The Coaches provide support to QC providers by conducting face to face technical assistance in the following areas, observation and assessment, lesson planning, and evaluation in each site’s indentified curriculum. The Coaches also support activities related to the subscales included in the Environment Rating Scales. Technical assistance support also includes: developing resources and modeling appropriate behavior for children birth to five years of age.

No, and the following describes how the coalition will completely conform to the requirement:

4.3.2. Has the Coalition identified and implemented character development program(s)? (s. 411.01(5)(c) 2.b., F.S.)

Response Assessment: Criteria/ Evaluation, Attachments/ Demonstration

Yes, and the following describes the process for identifying, monitoring, and providing support to providers on character developmental programs, as well as a process in place for a provider to submit a character development program to the Coalition for evaluation and/or recommendation. **Attachment: 4.3.2A**

The Coalition’s approval process includes verifying that the developmentally appropriate, research-based curriculum includes a character development component. If the curriculum does not indicate evidence of a character development component, the School Readiness provider must provide a curriculum to support this component. The Coalition has implemented a character development program in conjunction with the implementation of the developmentally-appropriate curriculum program.

No, and the following describes how the Coalition will completely conform to the requirement:

4.3.3 Describe how the Coalition ensures that School Readiness providers use developmentally appropriate curricula.

The Coalition implemented a three phase system to ensure that all School Readiness providers use developmentally appropriate curricula. The three phases for the School Readiness providers include: purchasing developmentally appropriate curricula, complete registry approved curriculum specific and curriculum support training and the implementation of their selected curricula including quality program assessment, lesson planning and child assessments.

The first phase ensures that all School Readiness providers purchase a developmentally appropriate curriculum. This phase began in the fiscal year July 2009. School Readiness providers were provided a list of developmentally appropriate curriculum to select from. School Readiness providers also had the option to submit their own curricula for approval. The Coalition's contractor, Family Central Inc., is responsible for monitoring 50% of School Readiness providers to ensure compliance with having a developmentally appropriate curriculum on site.

The second phase ensures that all School Readiness providers are trained in their selected developmentally appropriate curricula. This phase began in the fiscal year July 2010. School Readiness directors/curriculum specialists were required to complete 12 hours of registry approved curriculum specific training in each selected curricula and 5 hours of registry approved curriculum support training annually. School Readiness lead teachers were required to complete 5 hours of registry approved curriculum support training annually. The Coalition's contractor, Family Central, Inc., is responsible for monitoring 50% of school readiness providers to ensure compliance of all completed curriculum specific and curriculum support trainings.

The third phase ensures that all School Readiness providers implement the Environment Rating Scales and their selected developmentally appropriate curricula. This phase begins July 2011. School Readiness providers are held accountable to quality environments using the Coalition's approved Quality Program Assessment system including: the Environment Rating Scales (ERS) and curriculum checklist. The Coalition's contractor, The Children's Forum, is responsible for assessing all school readiness providers to ensure the implementation of ERS and their selected curricula.

Response Assessment: Demonstration

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
<p>4.3.3. Assurance of a Developmentally appropriate curricula</p>	<p>1. School Readiness providers are monitored by Family Central, Inc. for a developmentally appropriate curriculum including a character development component.</p>	<p>1. To ensure that School Readiness providers have a developmentally appropriate curriculum including a character development component.</p>	<p>1. Using the Coalition approved checklist, Family Central, Inc, will verify that 100% of the School Readiness providers monitored have a developmentally appropriate curriculum including a character development component.</p>	<p>1. On an annual basis 50% of School Readiness providers will be monitored for having a developmentally appropriate curriculum including a character development component.</p> <p>1a. Family Central, Inc. will provide monthly data reports on monitoring developmentally appropriate curriculum including a character development component.</p> <p>1b. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review provider files including the Coalition approved checklist.</p>

	<p>2. All School Readiness providers are required to take registry approved curriculum specific and curriculum support training.</p>	<p>2. To ensure that School Readiness providers are trained in the areas of curriculum specific and curriculum support registry approved trainings.</p>	<p>2. Using the Coalition approved checklist, Family Central, Inc., will verify that School Readiness providers are trained or has a plan to be trained for the required amount of training hours for directors and lead teachers.</p>	<p>2. On an annual basis 50% of School Readiness providers will be monitored for completed trainings or a training plan that indicates the curriculum specific and curriculum support registry approved trainings.</p> <p>2a. Family Central Inc. will provide monthly data reports on monitoring curriculum specific and curriculum support trainings.</p> <p>2b. The Coalition through annual quality assurance monitoring Family Central, Inc. will review provider files including the Coalition approved checklist.</p>
	<p>3. All School Readiness providers are assessed by the Coalition contractor, The Children’s Forum, for the implementation of</p>	<p>3. To assess all School Readiness providers using the Quality Program Assessment System.</p>	<p>3. The Children’s Forum will assess using the Environment Rating Scales tools and the developmentally appropriate curriculum</p>	<p>3. On an annual basis 100% of School Readiness providers will be assessed according to the Quality Program Assessment System.</p>

	the Quality Program Assessment System.		checklist.	<p>3a. The Children’s Forum will provide monthly data reports on the Quality Program Assessment System.</p> <p>3b. The Coalition through annual quality assurance monitoring of The Children’s Forum will review the implementation of the Quality Program Assessment System against the Quality Program Assessment Program Evaluation Tool (PET).</p>
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4.4 Confidentiality of Records

4.4.1. Has the Coalition established policy and procedures to ensure the confidentiality of individual child records and early learning provider records, as identified in the Standard Levels of Service? (s. 411.011, F.S.)(s.1002.72, F.S.)

Response Assessment: Evaluation

Yes

No, and the following describes how the Coalition will completely conform to these requirements:

Section 5: Quality Activities and Services

5.1 Quality Activities

5.1.1. Describe activities the Coalition will implement with quality funds utilizing the chart with descriptive headings listed below. Coalitions are **not** required to develop activities for each heading. (45 CFR 98.51)

Response Assessment: Evaluation

Category	Description
Comprehensive consumer education	<p>Any parent who calls the Child Care Resource and Referral line receives comprehensive information on choosing a quality child care provider, referrals for services being requested, and a choice of providers and information on the variety of programs available to meet the parent's need.</p> <p>Consumer education is available at Family Central’s resource library, providing parents with a variety of resources to assist them in being their child's first teacher. Parent education materials are supplied, as well as opportunities for family literacy interactions.</p> <p>Providers participating in Quality Counts have the opportunity to market their sites by showcasing their star rating and utilizing Quality Counts logos and emblems to reach and attract potential families seeking child care.</p>
Gold Seal Differential	The Coalition currently pays the maximum of 20% of Gold Seal differential which accounts for approximately 10% of the Coalition's budget.
Grants or loans to providers to assist in meeting State and local standards	Scholarships are available to all eligible Practitioners through TEACH and SEEK. Enhancement payments are available to eligible Practitioners participating in Quality Counts.
Professional development, including training, education, and technical assistance	The Coalition works in coordination with community partners to foster the development of a comprehensive professional development system.

<p>Improving salaries and other compensation for early learning providers</p>	<p>The Coalition works in collaboration with community partners and Children’s Services Council to develop and implement a career ladder for child care.</p>
<p>Activities in support of early language, literacy, pre-reading and early math concepts development</p>	<p>The Coalition works in collaboration with community partners to support activities that promote all areas of development. These programs include the Family Central Resource Library, trainings provided by Family Central, Inc and Palm Beach State College Institute of Excellence, and technical assistance provided by Family Central Inc. and Palm Beach County School District.</p>
<p>Activities to promote inclusive early learning</p>	<p>An Inclusion Specialist, on staff at Family Central, Inc., provides training and technical assistance in the areas of inclusion and behavioral issues. The Specialist maintains a provider Warm Line so that providers and/or parents may call with their questions and requests for assistance.</p>
<p>Health activities including those designed to promote the social and emotional development of children</p>	<p>The Coalition works in collaboration with community partners to support social and emotional development through trainings, technical assistance and resources to providers. There are also programs that promote social and emotional development by supporting families in the Healthy Beginnings System.</p>
<p>Quality activities that increase parental choice and improve the quality and availability of early learning. (§98.51(a)(1) and (2))</p>	<p>The Child Care Resource & Referral Program at Family Central, Inc. provides comprehensive information on determining quality child care facilities. It provides customized child care center searches through telephone or in-person counseling. It addresses child care options, center openings, public subsidies, tax credits, financial aid, quality indicators, and guidance on a selecting child care.</p>
<p>Other</p>	

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
<p>5.1.1. Quality and Availability Enhancement Activities</p>	<p>1. The Coalition in coordination with system partners and its' contractors develop and implement activities that increase the quality of child care services.</p>	<p>1. To develop and implement activities that increase the quality of child care services.</p>	<p>1. The Coalition in collaboration with community partners will provide educational information to families to promote child care.</p> <p>1a. The Coalition will pay for providers Gold Seal differential.</p> <p>1b. The Coalition in collaboration with community partners will develop a comprehensive professional development system to include implementation of a career ladder.</p> <p>1c. The Coalition in collaboration with community partners will provide training, resources and technical assistance to promote activities that support early language, literacy,</p>	<p>1. On annual basis, at least one outreach event will be conducted to provide information to the community.</p> <p>1a. The Coalition will pay 20% of Gold Seal differential.</p> <p>1b. The Coalition will attend quarterly PD2 meetings.</p> <p>1c. Providers will receive quarterly communications, including but not limited to trainings and resources available in Palm Beach County.</p> <p>1d. On annual basis, two inclusion trainings per quarter will be offered.</p> <p>1e. 100% of families requesting assistance through the Healthy Beginnings System will</p>

			<p>pre-reading and early math concepts development.</p> <p>1d. The Coalition contractor will promote inclusive learning by providing technical assistance and training.</p> <p>1e. The Coalition in collaboration with community partners will provide support to providers and parents in the area of social and emotional development.</p> <p>1f. The Coalition in collaboration with community partners will provide resources to support families in the child care selection process.</p>	<p>be served.</p> <p>1f. 100% of Resource packets provided to parents who request assistance from Resource and Referral will receive a Quality Checklist.</p>
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5.2 Discretionary Funds Related to Early Learning Resource and Referral and School-age Care

5.2.1. Describe activities the Coalition will implement to enhance the quality of early learning resource and referral and school-age care. (45 CFR 98.51(2)(i)) (ACYF-PI-CC-99-05)

Response Assessment: Evaluation

The Coalition contracts with Family Central, Inc. to provide Child Care Resource and Referral (CCR&R) services. These services are provided to parents regardless of income. Family Central, Inc. ensures that the highest quality services are offered through the use of a continuous quality improvement program which includes monitoring, feedback and training.

As mentioned in an earlier section, the Coalition works in coordination with Prime Time, Inc., and other community partners, to enhance the quality and coordination of school-age services.

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
5.2.1. CCR&R and School-age Quality Improvement Activities	1. The Coalition’s contractor, Family Central, Inc. provides high quality services to parents requesting assistance.	1. To provide high quality services to parents during child care resource and referral services process.	1a. Family Central, Inc. staff will receive Level 2 certification training and evaluation. 1b. Family Central, Inc. CCR&R staff will receive two assessments annually. 1c. The Coalition contractor, Family Central, Inc. CCR&R staff will receive annual performance appraisals.	1.100% CCR&R staff will deliver Level 2 services.

	<p>2. The Coalition’s contractor, Family Central, Inc. regularly updates the child care database and analyzes it to determine areas of need including quality school age care.</p> <p>3. The Coalition works in coordination with Prime Time, Inc., and other community partners, to enhance the quality and coordination of school-age services.</p>	<p>2. To meet the child care needs of under-served areas or populations including quality school age care.</p> <p>3. To enhance the quality and coordination of school-age services.</p>	<p>2a. Family Central, Inc. will review supply and demand data to identify child care needs including school age care.</p> <p>2b. Family Central, Inc. will conduct outreach events in targeted communities to recruit providers needed by families including school age care.</p> <p>2c. Family Central, Inc. will provide support to new providers to address identified child care needs.</p> <p>3a. The Coalition will continue partnerships with community partners to address the needs of school age children.</p>	<p>2. During each fiscal year Family Central, Inc. will provide 2 outreach opportunities to recruit providers in order to meet the need of families in Palm Beach County.</p> <p>2a. The Coalition will receive quarterly data reports Family Central, Inc. on outreach opportunities.</p> <p>2b. The Coalition through annual quality assurance monitoring of Family Central Inc. will review reports on outreach events.</p> <p>3. The Coalition Executive Director will serve on the board of Prime Time, Inc and attend board meetings.</p>
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5.3 Discretionary Funds Related to Infant and Toddler Early Learning

5.3.1. Describe activities the Coalition will implement to enhance the quality of infant and toddler early learning. (ACYF-PI-CC-99-05)

The Coalition's contractor, Family Central, Inc. offers registry approved infant/toddler training and technical assistance to all School Readiness providers in Palm Beach County. Each infant/toddler training is in a series format with at least two sessions. Each participant attending the training series receives technical assistance and observation within their classroom.

Family Central, Inc. Resource Library allows providers the opportunity to borrow infant/toddler materials and resources for use in their classroom. The Resource Library dedicates two separate sections of the library to infant/toddler materials and resources. The Resource Library's catalog is available online to allow providers to view all infant/toddler resources that are available for borrowing.

Child Care Centers participating in Quality Rating Improvement System, Quality Counts (QC) receive infant/toddler support from the Early Childhood Coaches from the Palm Beach County School District. The Coaches provide infant/toddler support to QC providers by conducting face to face technical assistance. The Coaches also support infant/toddler activities related to the ITERS-R subscales included in the Environment Rating Scales. Infant/toddler technical assistance support also includes: developing infant/toddler resources and modeling appropriate behavior for children birth to 30 months.

Family Child Care Homes participating in Quality Rating Improvement System, Quality Counts (QC) receive infant/toddler support from the Coaches at Family Central, Inc. The Coaches provide infant/toddler support to QC providers by conducting face to face technical assistance. The Coaches also support infant/toddler activities related to the FCCERS-R subscales included in the Environment Rating Scales. Infant/toddler technical assistance support also includes: developing infant/toddler resources and modeling appropriate behavior for children birth to 30 months.

The Institute of Excellence at Palm Beach State College utilizes the Florida Core Competencies for Early Care and Education trainings focused on infant and toddler support. The Institute through the Education and Training Department offers infant and toddler non credit courses to support practitioner's knowledge in infant and toddler development and developmentally appropriate practices.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Action	Activities	Outcome
<p>5.3.1. Infant and Toddler Quality Improvement Activities</p>	<p>1. The Coalition contractor provides infant/toddler support to School Readiness providers in Palm Beach County.</p> <p>2. Family Central, Inc. Resource Library has a variety of infant/toddler</p>	<p>1. To support School Readiness providers in the following ways: training and technical assistance.</p> <p>2. To maintain infant/toddler materials and resources available</p>	<p>1. Family Central, Inc. will offer registry approved infant/toddler series training with technical assistance in English and Spanish.</p> <p>2. The Resource Library will have an infant/toddler section</p>	<p>1. On an annual basis a minimum of four (2 English/2 Spanish) infant/toddler training series with technical assistance will be offered by Family Central, Inc.</p> <p>1a. The Coalition will receive quarterly data reports from Family Central, Inc. on infant/toddler trainings and technical assistance.</p> <p>1b. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review the completed infant/toddler training files.</p> <p>2. The Coalition will receive quarterly reports from Family Central, Inc.</p>

	<p>resources and materials available for checkout to School Readiness providers in Palm Beach County.</p> <p>3. The Quality Counts Early Childhood Coaches provide infant/toddler technical assistance to School Readiness providers in Quality Counts.</p>	<p>for checkout to School Readiness providers in Palm Beach County.</p> <p>3. To provide infant/toddler technical assistance to School Readiness providers in Quality Counts.</p>	<p>including materials, books and resources available for checkout to School Readiness providers in Palm Beach County.</p> <p>3. The Coaches will provide infant/toddler support to QC providers by conducting face to face technical assistance.</p> <p>3a. The Coaches will provide support through implementing infant/toddler activities related to the ITERS-R and/or FCCERS-R subscales included in the Environment Rating Scales.</p> <p>3b. The Coaches will provide Infant/toddler support by developing infant/toddler resources</p>	<p>on the Resource Library’s data and inventory of infant/toddler resources and materials.</p> <p>2a. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review the infant/toddler materials and resources.</p> <p>3. All Quality Counts providers will receive infant/toddler support from their designated Coach.</p>
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	<p>4. The Institute of Excellence at Palm Beach State College offers infant and toddler non credit courses/trainings.</p>	<p>4. To provide infant/toddler non credit courses/trainings.</p>	<p>and modeling appropriate behavior for children birth to 30 months.</p> <p>4. The Institute of Excellence will advertise infant/toddler courses/trainings.</p> <p>4a. The Institute of Excellence will provide a variety of infant/toddler courses/trainings.</p>	<p>4. The Institute will advertise infant/toddler courses/trainings online by trimester.</p> <p>4a. On annual basis, the Institute will provide at least one infant/toddler course per trimester.</p>
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5.4 Discretionary Funds Related to Inclusive Early Learning

5.4.1. Describe activities the Coalition will implement to enhance inclusive early learning. (ACYF-PI-CC-99-05)

Family Central, Inc. Inclusion Specialist provides registry approved training series, technical assistance and resources to School Readiness providers in Palm Beach County. The Inclusion specialist provides registry approved training series in the following areas: inclusion, challenging behaviors and environments. Technical assistance is also available to providers requesting assistance through the Inclusion Warm line.

The Inclusion Specialist also serves School Readiness providers requesting technical assistance for children who score low and/or show a concern in the developmental screening.

The Inclusion Warm Line is available Monday through Friday during business hours. All calls through the inclusion warm line are documented in the inclusion warm line log. Any provider who calls the inclusion warm line requesting support in the areas of inclusion, challenging behaviors and environments will receive face to face technical assistance or phone technical assistance and/or resources and referrals in the areas of inclusion, challenging behaviors and environments.

The Coalition in partnership with Family Central, Inc. will initiate a pilot program, Positive Behavior Supports, which will be conducted by Family Central, Inc. by the Inclusion Specialist. Positive Behavior Supports is a program that supports the teacher, parent and child in all areas of child development including inclusion and challenging behaviors. The Inclusion Specialist will provide intense technical assistance and trainings using the Positive Behavior Supports model to one selected child care center and/or family child care home.

Response Assessment: Evaluation

Identify expected results relative to this element in the chart below:

Required Element	Current Situation	Objective	Activities	Outcome
5.4.1. Inclusive Early Learning Quality Improvement Opportunities	1. The Inclusion Specialist provides support in the areas of inclusion, challenging behaviors and environments to School Readiness providers in Palm Beach County.	1. To provide support by trainings, technical assistance and resources to School Readiness providers in Palm Beach County.	1a. The Inclusion Specialist will provide trainings in the areas of inclusion, challenging behavior and environments to School Readiness providers in Palm Beach County. 1b. The Inclusion Specialist will provide face to face technical assistance in the areas of inclusion, challenging behaviors and environments to School Readiness providers in Palm Beach County. 1c. The Inclusion Specialist will provide phone technical	1. On an annual basis, the Inclusion Specialist will provide support to a minimum of 10% of the School Readiness providers in Palm Beach County in the areas of inclusion, challenging behaviors and environments. 1a. Family Central, Inc. will provide quarterly data reports on trainings, technical assistance and resources provided by the Inclusion Specialist. 1b. The Coalition through annual quality assurance monitoring of Family Central, Inc. will

	<p>2. The Inclusion Specialist serves providers in the area of Developmental Screening.</p>	<p>2. To provide technical assistance to School Readiness providers.</p>	<p>assistance through the inclusion warm line in the areas of inclusion, challenging behaviors and environments to School Readiness providers and parents in Palm Beach County.</p> <p>1d. The Inclusion Specialist will provide resources and referrals in the areas of inclusion, challenging behaviors and environments to School Readiness providers and parents in Palm Beach County.</p> <p>2. The Inclusion Specialist provides technical assistance to School Readiness providers that request support for children that score low and/or show a concern in the screening that do not qualify for other services.</p>	<p>review provider and training files on inclusion support.</p> <p>2. On an annual basis, 100% of School Readiness Providers requesting support for children scoring low and/or show a concern will receive technical assistance.</p> <p>2a. Family Central Inc. will provide quarterly data reports on technical assistance provided to School Readiness</p>
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	<p>3. The inclusion warm line is available to School Readiness providers and parents in Palm Beach County. The warm line is available Monday-Friday 8:00am to 5:00pm.</p>	<p>3. To increase the awareness of the inclusion warm line.</p>	<p>3. The inclusion warm line will be advertised in Family Central’s quarterly communication; Family Central’s Resource Library and is available on Family Central’s website.</p>	<p>providers requesting support for children that score low and/or show a concern in their developmental screening.</p> <p>2b. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review provider files on developmental screening support.</p> <p>3. On an annual basis, the Inclusion Warm line will be advertised at least once per quarter by mail, website and/or flyers.</p> <p>3a. Family Central, Inc. will provide quarterly data reports on inclusion warm line calls.</p> <p>3b. The Coalition through annual quality assurance monitoring of Family Central, Inc. will review the inclusion warm line phone log.</p>
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