



CSC STAR Award Terms and Conditions

This document serves as the Terms and Conditions for an educator's participation in Children's Services Council – CSC STAR Award Salary Supplement program administered by the Early Learning Coalition of Palm Beach County, Inc. The CSC STAR Award is the Children's Services Council Palm Beach County's salary supplement program for early learning educators in Palm Beach County that are employed at a child care program serving children ages Birth – Five which is contracted to serve children receiving School Readiness, Head Start, Early Head Start or Title 1 funding.

By participating in CSC STAR Award and accepting funding from The Early Learning Coalition of Palm Beach County Inc., an educator expressly agrees to:

- Adhere to all policies and procedures set forth in the CSC STAR Award Eligibility Handbook.
- Provide an environment conducive to quality learning for children and engage in quality improvement activities in partnership with the Early Learning Coalition and school readiness standards.
- Participate in The Early Childhood Registry of Palm Beach County and submit or update personal information, employment information (i.e., hourly wage, position title, hours worked, ages served), education, and credentials.
- Complete and submit all required or requested documents.
- Allow The ELC of Palm Beach County to periodically solicit feedback on the CSC STAR Award from participants in the program for the purpose of continuous quality improvement and system refinements.
- Cooperate and participate in all research evaluations of the CSC STAR Award.
- Comply with all applicable federal, state and local laws and regulations, including but not limited to background screenings, the Americans with Disabilities Act, as may be amended from time to time, and Section 504 of the Rehabilitation Act of 1973, as may be amended from time to time.
- If applicable, enroll in EFT (electronic funds transfer) deposit for payment of the salary supplement by The ELC of Palm Beach County using the CSC STAR Award application. The EFT enrollment terms and conditions are located at [The ELC of Palm Beach County EFT terms and conditions](#).
- Update bank account information associated with EFT account upon submission of CSC STAR Award application, if applicable.
- Permit The ELC of Palm Beach County to conduct periodic data quality reviews and on-site verification of employment.

By participating in CSC STAR Award, an educator expressly understands and agrees to the following:

- This agreement is subject to availability of funds, as determined by the sole discretion of the Early Learning Coalition of Palm Beach County.
- Approved awards are distributed every 6 months directly to teachers/staff.



- Eligible staff work a minimum of 30 hours weekly, support classroom instruction and make \$25.00 per hour or less. (With the exception of Family Child Care Home Substitutes which must work a minimum of 10 hours per month.)
- Training & Education, Longevity in the field and at the current employer along with the individual's CLASS Assessment score will be used to determine an educator's CSC STAR Award amount.
- Awards are based on information contained in PBC Early Learning Registry at the time of application submission.
- Classroom Assessment Scoring System (CLASS) scores based on a formal observation conducted through the Early Learning Coalition of PBC or an approved vendor will be accepted for CLASS award amount.
- Longevity is determined through verified employment in the PBC Early Childhood Registry.
- Falsifying data is cause for an educator's termination in the CSC STAR Award program and repayment of funds to which the educator is not entitled.
- An educator is only a recipient of funding support and is not an employee, agent, or instrumentality of the Children's Services Council or The Early Learning Coalition of Palm Beach County.
- There are no intended or unintended third-party beneficiaries to this agreement.
- The Early Learning Coalition of Palm Beach County is a governmental agency and abides by the Public Records Law, Chapter 119, Florida Statutes, and as such, may be required to provide information about the CSC STAR Award program participants in response to a public records request absent a qualifying exemption of which the Educator informs the Early Learning Coalition of Palm Beach County, Inc.

The applicant may terminate their participation in the CSC STAR Award program with or without cause at any time by notifying The Early Learning Coalition of Palm Beach County via the CSC STAR Award application system or in writing via email at cscstar.award@elcpalmbeach.org.

In the event an applicant fails to comply with any of the Terms and Conditions of this Agreement, at the sole determination of The Early Learning Coalition of Palm Beach County, Inc., The ELC may withhold or suspend payment and/or terminate an educator's participation in the CSC STAR Award.

Indemnification: An educator shall indemnify, defend and hold harmless The Early Learning Coalition of Palm Beach County, Inc. and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including reasonable attorney's fees and costs of defense, which The Early Learning Coalition of Palm Beach County, Inc. or its officers, employees, agents or instrumentalities may incur as a result of any claim, demand, suit, cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the performance of this contract by an educator.

An educator shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of The Early Learning Coalition of Palm Beach County, Inc., where applicable and in the discretion of The Early Learning Coalition of Palm Beach County, Inc., including appellate proceedings, and shall pay



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all costs, judgments and reasonable attorney's fees which may issue thereon. An educator agrees that any insurance protection required by this contract or otherwise provided by an educator shall in no way limit the responsibility to indemnify, keep and save harmless and defend, The Early Learning Coalition of Palm Beach County, Inc. or its officers, employees and agents.

The provisions of this section on indemnification shall survive the expiration or termination of this agreement.

All information provided on this application is true and accurate to the best of my knowledge.