

Create a Family Portal Account

Use these steps the first time you access the Family Portal.

- 1 Go to the Family Portal and select Sign Up.
- 2 Enter your email address and select Send Verification Code.
- 3 Check your email. Enter the code and select Verify Code.
- 4 Enter your name and create a password. Complete all fields marked with an asterisk (*).
- 5 Review the Acceptable Use Policy, check the box, and select Continue.
- 6 Choose how you want to receive security codes: phone, email, or an authenticator app.
- 7 Select Send Verification Code. Enter the code you receive and select Verify Code.
- 8 Your SSO username will appear and will also be emailed to you. Save it—you will need it to sign in.

PASSWORD REQUIREMENTS

Use at least 8 characters, including 1 uppercase letter, 1 lowercase letter, 1 number, and 1 special character.

DIDN'T GET THE EMAIL?

Select Send new code. Codes may take a few minutes. If several arrive, use the newest one.